

BOARD MEETING MINUTES

Village of Brighton Board Meeting

206 S. Main

Brighton, IL 62012

Monday, March 4, 2019 7:00 PM

1. Pledge of Allegiance:
2. Roll Call: Mayor Mike Roberts called the meeting to order at 7:00 PM. Present Trustees- Kent Scheffel, John Bramley, Chris Seniker, Paige Beilsmith, Marcella Wilfong, and Fred Benz. Also, present Cynthia Tucker Village Clerk, Laura Doll Treasurer, Public Works Manager Kaleb Kahl, Police Chief Mark Fitzgerald, and Attorney Robert Watson.
3. Minutes and Approval: Kent Scheffel made a motion to approve the minutes from 02/04/19 and place them on file, 2nd by Marcella Wilfong. By Voice Vote, Motion Carried.
4. Matters of Recognition: It is my honor to choose two individuals for Citizen of the Month for the Village of Brighton. It seems rare to honor our youth for their outstanding behavior, work ethic and character. These two young men are adequately worthy. Dylan and Austin Brown are honored tonight for their service to the elderly in the community for shoveling snow and mowing in the spring, summer, and fall time. They have unselfishly worked in cold and hot weather to serve those who have a need but are unable to accomplish the task at hand. Austin is a Junior and Dylan a freshman at Southwestern High School and both participate on the Trap Shooting team and play High School baseball. They love to hunt and be outdoors and with family. We congratulate Dylan and Austin as Citizens of the Month and making a Better Brighton. The Economic Committee nominated Midwest Basement Tech, located at 104 Ransom Street in Brighton has been selected as a March 2019 Brighton Business of the Month, selected by the Brighton Village Economic Committee. The hours of business are Monday-Friday, 8 am-5 pm, plus after-hour and weekend emergency answering service. The owners of Midwest Basement Tech, an incorporated company, are Steve Jones, Karen Jones and Christy Jones, all long-time residents of Brighton Midwest Basement Tech, Inc. is a fully-insured specialist in waterproofing, foundation repairs and healthy home solutions. Peace of mind is offered to homeowners and commercial property owners through free estimates, lifetime transferable warranties, nationally backed warranties and healthy basement certificates. Midwest is a proud member of the Better Business Bureau with an A+ rating. Also, Midwest is a member of the Basement Health Association which provides ongoing training and certification for Midwest with the only waterproofing specialist in the area. The business is a family-owned business established by Steve and Karen Jones that has been serving both sides of the river. The business was started in Brighton and has remained in Brighton ever since. Throughout the years, Steve and Karen's six children have all worked within the company. Now the front office is managed by daughter Christy Jones and Maintenance Department managed by son Patrick Harrington. The success of the company lies solely on the 20 full-time employees who work hard every day to provide great customer service and old-fashioned quality work that shows from start to finish. The labor force and managing crew supervisors are the backbone of the company. Many of the long-term employees have taken management rolls within the company including Barb Kesterson who manages the Accounts Department and Steven Henry who manages the Production Department and plays an integral role in the Sales Department. In a weather-driven service industry, one of their main challenges is not being able to predict the

weather. It is difficult to predict when they will have high or low demand, so they always encourage homeowners to try and be proactive in repairs or system maintenance to prevent problems from getting worse or creating an emergency situation. Whether it is a time of drought, snow or even flooding, the effects on a foundation can appear immediately or sometimes go undetected over time. They always provide free estimates and low-cost system maintenance checks. Midwest Basement Tech just celebrated their 40th year in business in 2018 and are hoping for at least 40 more successful years. They are always looking to expand their family here at Midwest Basement Tech. and are accepting applications. For more information about their company, team, promotions and things going on in the community, please check out their website www.MidwestBasementTech.com and find them on Facebook! Brighton's Watson Law Office is being honored as a March 2019 Brighton 'Business of the Month' by the Brighton Economic Committee. Located at 201 North Main Street, Brighton, it is open on business days, 8:30 am-4:30 pm. It is owned by Robert L. Watson, attorney, the sole proprietor. Watson Law Office is engaged in the general practice of law, offering legal services to clients, with special emphasis on real estate, Wills, Power of Attorneys, Trusts and Probate.

The business began where they are located, which was once the Post Office of the Village of Brighton. When the Post Office moved, Watson purchased the building and opened his law office, which has been there since. His first office was in the old medical building; the first floor of the medical building housed the Brighton Drug Store, with Jack Hall pharmacist, a doctor's office and Watson's law office. Three people are employed at Watson Law Office- Julia Watson, Angie Custer and Dannielle Morgan. Watson comments, "We all work well together and plan to continue to offer the best service we can, to all people who come to us."

5. Treasurers Reports (Village and Water): Chris Seniker made a motion to approve the report and place the report on file, 2nd by Paige Beilsmith. Roll Call: 6 Yeas; 0 Nays; Motion Carried 6-0.
6. Review Bills and Approval: Chris Seniker made a motion to approve the bills and charge to appropriate accounts with exception of Global Tech System billing for a mistake in the Police Radios, 2nd by John Bramley. Roll Call: 6 Yeas; 0 Nays; Motion Carried 6-0.
7. Hours by Employees: Information purpose only
8. Audience Comment: None
9. Correspondence: Email from Robings Manor requesting a donation and use of Schneider Park for the Annual Easter Egg Hunt to be held this year on Friday April 19, 2019. Kent Scheffel made a motion to accept correspondence and place it on file and donate \$250.00, 2nd by Fred Benz. Roll Call: 6 Yeas; 0 Nays; Motion Carried 6-0.
10. **Committee Reports:**
 - A. **Clerk Committee**- 02/13/19 No Meeting Held
 - B. **Public Works Committee**-02/25/19 No Quorum
 - C. **Economic Committee** – 02/05/19, Paige Beilsmith made a motion to approve the Economic Committee Minutes and place them on file, 2nd by Marcella Wilfong. By Voice Vote, Motion Carried. Paige Beilsmith made a motion to purchase beautification signs in the amount of \$450.00, 2nd by Marcella Wilfong. Roll Call: 6 Yeas; 0 Nays. Motion Carried 6-0. Paige Beilsmith made a motion to approve \$200.00 to paint the mural on the McAfee building, 2nd by Marcella Wilfong. Roll Call: 6 Yeas; 0 Nays. Motion Carried 6-0.
 - D. **Park Committee** - 02/14/19, John Bramley made a motion to approve the Park Committee Minutes and place them on file, 2nd by Fred Benz. By Voice Vote, Motion Carried. Kent Scheffel made a motion to allow the JFL to use Schneider Park for all Football games and practices if

needed, 2nd by John Bramley. Roll Call: 6 Yeas; 0 Nays. Motion Carried 6-0. Paige Beilsmith made a motion to approve the purchase of a spring ladybug in the amount of \$1,129.00 for the playground at Schneider Park, 2nd by John Bramley. Roll Call: 6 Yeas; 0 Nays. Motion Carried 6-0. Paige Beilsmith made a motion to approve the purchase of a ten spin in the amount of \$2,399.00 for the playground at Schneider Park, 2nd by Marcella Wilfong. Roll Call: 6 Yeas; 0 Nays. Motion Carried 6-0.

E. **Planning Commission-** 02/20/19 No Meeting Held

F. **Public Safety Committee** 02/18/19, Chris Seniker made a motion to approve the Public Safety Committee Minutes and place them on file, 2nd by John Bramley. By Voice Vote, Motion Carried. Chris Seniker made a motion approve the purchase of Five 15 Ft. spike strips in the amount of \$3,490.00, 2nd by Marcella Wilfong. Roll Call: 5 Yeas; 1 Nay by Fred Benz. Motion Carried 5-0. Chris Seniker made a motion to purchase Four Long Gun Mounts in the amount of 1,156.00, 2nd by Marcella Wilfong. Roll Call: 6 Yeas; 0 Nays. Motion Carried 6-0. Chris Seniker made a motion to approve the purchase of Four Light Bars for the back of each Explorer in the amount of \$2,908.00 to be installed in house, 2nd by Paige Beilsmith. Roll Call: 6 Yeas; 0 Nays. Motion Carried 6-0. Chris Seniker made a motion to approve a new ordinance implementing a \$75.00 violation for police related tow services payable to the Village, 2nd by Paige Beilsmith. Roll Call: 6 Yeas; 0 Nays. Motion Carried 6-0. Chris Seniker made a motion to approve the purchase of 1,000 rounds of 9mm ammunition for officer training, 500 rounds of 40mm ammunition for officer training, and a lock box for ammunition in the amount not to exceed \$450.00, 2nd by Marcella Wilfong. 6 Yeas; 0 Nays. Motion Carried 6-0.

G. **Zoning Committee:** 02/19/19 No Meeting Held

h. **Sesquicentennial Committee:** 02/12/19, John Bramley made a motion to approve the Sesquicentennial Committee Minutes and place them on file, 2nd by Kent Scheffel. By Voice Vote, Motion Carried.

i. **Ordinance Committee:** No Meeting Held

j. **Policy Manual Committee:** Paige Beilsmith made a motion concerning the Proposed Employee Manual will be brought back with corrections at the April 1, 2019 meeting, 2nd by John Bramley. Roll Call: 6 Yeas; 0 Nays. Motion Carried 6-0.

k. **Closed Session Examination Committee:** 02/07/19, Paige Beilsmith made a motion to approve the Closed Session Examination Committee Minutes and place them on file, 2nd by Fred Benz. By Voice Vote, Motion Carried.

11. **Old Business:** None

12. **New Business:**

- Mayor Roberts read the Proclamation of Prayer for the National Day of Prayer held on May 2, 2019.
- Chris Seniker made a motion to approve the purchase of 204 water meters and radio to replace the old water meters in the amount of \$33,990.00, 2nd by Kent Scheffel. Roll Call: 6 Yeas; 0 Nays; Motion Carried 6-0.
- Chris Seniker made a motion to approve the purchase of a pipe saw with extra chain in the amount of \$2,690.25, 2nd by Fred Benz. Roll Call: 6 Yeas; 0 Nays; Motion Carried 6-0.
- Fred Benz made a motion to approve the resignation of Brad Winn from the Public Works Committee, 2nd by Kent Scheffel. By Voice Vote, Motion Carried.
- Fred Benz made a motion to approve the CMS Purchase authorization, 2nd by Paige Beilsmith. By Voice Vote, Motion Carried.

- Marcella Wilfong made a motion to purchase deep fryers for Park Committee and Community Kitchen in the amount of \$1,651.00, 2nd by Fred Benz. Roll Call: 5 Yeas; 1 Nays by Kent Scheffel; Motion Carried 5-1.
- Chris Seniker made a motion hire Norman and Darla Wilfong as custodians, 2nd by Fred Benz. Roll Call: 5 Yeas; 0 Nays; 1 Abstain by Marcella Wilfong. Motion Carried 5-0-1.
- Chris Seniker made a motion to approve the resolution for closed minutes 2019-1, 2nd by Paige Beilsmith. Roll Call: 6 Yeas; 0 Nays. Motion Carried 6-0.
- Chris Seniker made a motion to place the park restroom and kitchen cleaning up for bid, 2nd by John Bramley. By Voice Vote, Motion Carried.
- Chris Seniker made a motion to approve the purchase of a new computer for the water department in the amount of \$920.50, 2nd Kent Scheffel. Roll Call: 6 Ayes; 0 Nays. Motion Carried 6-0.
- Marcella Wilfong made a motion to withdrawal her initial motion on accepting of Jun Construction bid for the community restroom and kitchen. The bids, financing, loans, and equipment will be brought to a special meeting with details and approval.

13. **Executive Session:** None

14. **Problems:** None

15. **Adjournment:** Paige Beilsmith made a motion to adjourn at 8:48 p.m., 2nd by Fred Benz. Meeting Adjourned.

Minutes Submitted by Village Clerk, Cynthia Tucker
