

BOARD MEETING MINUTES

Village of Brighton Board Meeting

206 S. Main

Brighton, IL 62012

Tuesday, September 02, 2014 7:00 PM

1. Pledge of Allegiance:
2. Roll Call: Mayor Schafer called the meeting to order at 7:00 PM. Roll Call: Chris Dawdy-Y, Bill Oertel-Y, Fred Benz-Y, Ed Jacoby-Y, Mike Roberts-Y, Jamie Boyd-Y. Also in attendance: Attorney Watson, Chief Levertt, Treasurer Kirsten Blackorby, Clerk Billie Laubscher
3. Review Minutes and Approve: Oertel made a motion to accept the minutes and place them on file, 2nd by Jacoby. Voice vote, All ayes, no nays, motion carried.
4. Treasurers Report: Dawdy made a motion to accept the treasurer's report, 2nd by Oertel. Voice vote, All ayes, no nays, motion carried
5. Bills: Dawdy made a motion to accept the bills and charge to appropriate accounts, 2nd by Jacoby. Roll Call: All ayes, no nays, Motion Carried.
6. Hours by Employees approved by Board. A discussion was held about police overtime hours. Roberts asked how many hours Chief had worked as well as all the officers. There are 759 hours which Roberts said was 130 over budgeted. That's a substantial amount. Chief invited Mike to come in and look at the sheets with corresponding case numbers and that he could ride with an officer to see what they do. Chief then discussed that when you arrest someone at end of shift, there's always going to be 1 or 2 hours of paperwork/overtime. Arrests, reports and investigations take up time. Mayor Schafer pointed out that the Public Works department actually logged more hours than police which Oertel calculated there are 720 hours to be covered in a 30 day month with both departments. Mayor Schafer agreed, "ride one day in a police car and you'll see what they do."
7. Audience Comment: None
8. Correspondence: Clerk read the correspondence, The Telegraph newspaper is requesting that Village purchase an ad for Say No to Drugs, no motion.
MFT: \$4,918.20
MUT: \$16,795.25

Jacoby made a motion to accept the correspondence and place it on file, 2nd by Oertel, Voice Vote, All ayes, no nays, Motion Carried.

Committee Reports:

- **Budget Committee**-No Meeting
- **Burning Pile**-No Meeting
- **Economic Committee**-8/13/2014 Meeting, Chairman Dawdy read the minutes. Roberts made a motion to accept the minutes and place them on file, 2nd by Jacoby, Voice Vote, All ayes, no nays, Motion Carried.
- **Clerks Committee**-No Meeting
- **Park Committee**-8/14/2014 Meeting, Chairman Oertel read the minutes.

- Roberts made a motion to schedule Frighten Brighton October 25, 2014, 2nd by Benz, Roll Call: All ayes, no nays, Motion Carried.
- Roberts made a motion to have Quarter Wreath Auction Dec 06, 2014. 2nd by Boyd, Roll Call: All ayes, no nays, Motion Carried.
- Dawdy made a motion to have Fall Yard sale October 18, 2014, using same advertising as last year and \$5.00 charge to get on yard sale map. 2nd by Oertel, Roll Call: All ayes, no nays, Motion Carried.
- Discussed carnival for 2015. Benz has a company interested. He will continue to work on carnival. He also has list of all carnivals within IL that he will use if first company is not available.
- Attorney Watson will research fines for vandalism and curfew at Parks. Also regarding posting rules/regulation signs at both parks.
- Update on Schneider Park Bathroom remodel. All roof material has been delivered. Park Committee and volunteers continue to work on this.

Dawdy made a motion to accept the minutes and place them on file, 2nd by Benz, Voice Vote, All ayes, no nays, Motion Carried.

Public Safety Committee 8/18/2014 Meeting, Chairman Jacoby read the minutes.

- Oertel made a motion to recommend for PT employment Cody Thomas and Chase Prokuski, 2nd by Benz. Roll Call: Dawdy-Y, Oertel-Y, Benz-Y, Jacoby-Y, Roberts-Y, Boyd-N, Motion Carried.
- Discussed vacation time unused for Officer Fitzgerald, Oertel made a motion to allow the unused 64 hours to be used in addition to current fiscal year accumulation. The 64 hours plus current fiscal year must be used before June 30, 2015 or it will be forfeited. 2nd by Dawdy. Roll Call: All ayes, no nays, Motion Carried.
- Discussed the cameras in cars. Chief Levertt discussed the importance of cameras and audio in the police vehicles. Boyd asked if he had to choose between cameras or 5th officer on budget, what would he choose? Chief discussed that the cameras would safe guard the liabilities of the Village. Chief discussed that the estimated cost of \$16,000 includes car and body camera's, plus interview room. The States Attorney Office likes to have vide versus report too. It's an officer safety issue. Roberts discussed the overtime in Police Department needs to be kept under control. Oertel discussed that Public Works had more overtime than the police did last month and the police department coverage within the Village is 24/7 which is 744 hours (31 day). Roberts discussed vandalism at Betsey Ann Park and why wasn't an officer there, that he'd spent two and half hours there and didn't see an officer during that time? Chief discussed he's not happy with vandalism either, however the department had knowledge of this vandalism before 6 AM that morning, that the parks are certainly checked on but so is every street in Brighton being policed thruout day and night. Chief offered Roberts to come and review the police activity report. Roberts discussed tha the recent incident would have taken hours. Chief responded that the person suspected of this incident is a homeless person from Alton, making it difficult to find him, he lives in tents around the area. He commented that the Police Dept would like to be able to promote public safety through visiting schools, civic groups and churches, but there are

not enough officers and time to do this. Every police department in America is having to use technology more and more to keep up with crimes that are committed, that is why cameras are so important in cars. He sated this is not the only town in this position, we're doing the best we can, the police board and this board has been very generous in getting the police department to the good point they are at, it's been a good change.

- Update on Vehicle: 2015 Ford Utility ordered. The USDA Grant is confirmed at \$4,800 which is 15% and based of our census median household of \$51,000. The build date is months out. Benz and Boyd asked if we were to vote on this, which Board responded, you voted and approved three months ago.

Dawdy made a motion to accept the minutes and place them on file, 2nd by Benz, Voice Vote, All ayes, no nays, Motion Carried.

Public Works Committee-8/25/2014 Meeting, Chairman Dawdy read the minutes. Roberts made a motion to accept the minutes and place them on file, 2nd by Oertel, Voice Vote, All ayes, no nays, Motion Carried.

Zoning Committee- 8/19/2014 Meeting, Clerk Laubscher read the minutes.

- Attorney Watson reminded Board that 206 North is a business area, and as a Committee or Board we cannot deny that building permit, but Walter Ahlemeyer pulled the building permit himself.
- Radio Tower 105 Myrtle: The board wishes to have lights on the New Radio Tower, Dawdy made a motion to request to amend the Building Permit that Board request lights on Radio Tower for Brighton Betsey Ann Fire Protection permit. Roll Call: All ayes, no nays, Motion Carried.
- **Planning Commission-No Meeting**

Old Business:

- a) W. Center Street, Mayor Schaefer discussed seeding the area for the drainage on Targhetta & Wooldridge Funeral Home ground. The easement agreement in place was that Village was to maintain property as it was prior. Seeding needs to be done before winter. Dawdy made a motion to contract with Jersey County FS to reseed the property by Wooldridge and Targhetta, 2nd by Jacoby. Roll Call, All ayes, no nays, Motion Carried.

New Business:

- A. Tom's Supermarket Requesting Signs stating Open during Construction, Mayor discussed Tom's requesting that Village purchase 2 signs that Tom's Market is open with W. Center St. construction project. Dawdy made a motion that public works create and post 2 signs regarding Tom's Supermarket is open, 2nd by Roberts, Roll Call, Dawdy-Y, Oertel-Y, Benz-Y, Jacoby-Y, Roberts-Y, Boyd-N, Motion Carried.
- B. Approve and adopt 2014/2015 Budget and Appropriation Ordinance 756.
 - Oertel made a motion to accept the Appropriation with addition of increase in Sewer Insurance of \$6,800, 2nd by Jacoby, Roll Call, Dawdy-Y, Oertel-Y, Benz-N, Jacoby-Y, Roberts-N, Boyd-N, Motion Failed.
 - Discussed that there must be publication of the notice for the public hearing on the budget at least 10 days prior to the hearing. Public viewing of the budget can occur

during the 10-day period. Took 15 minute break. It was discussed that the budget should be approved tonight.

- Mayor then took budget line item by line item with no changes submitted by Board for Admin Salaries, Expenses, Capital Expenditures, Economic Development, Hall Salaries, Hall Expenses, Hall Capital Expenditures and Police Salaries. At this point, Roberts discussed he doesn't wish to have 5 FT officers. Mayor and Jacoby discussed the 5th officer is tied to the COPS grant. Mayor discussed this proposed budget has never operated in the red and that proposed budget is still balanced. Roberts discussed that the Parks get no money and that they have asked for a parking lot for 4 years. Roberts said he does not want 5th officer, that he wants parking lot at Schneider Park. That would be only thing that makes him happy on Budget. Mayor mentioned that the COPS grant of \$154,000 (3 year) cannot be used if we do not have budgeted. (Later determined that total max is \$125,000 COPS Grant with 25% provided by Village for \$150,000). Benz suggested waiting till grant is given to hire 5th officer. Jacoby said COPS Grant confirmation can be up to 4 or 5 months out yet. If we got back to 4 FT officers on budget and no longer pursue COPS Grant, new budget number should be \$184,370.00 and move Overtime to \$20,000, plus increase PT number. The Public Safety Committee has brought to Board that they voted on and suggests to Board to hire 5th officer. Chief Levertt discussed the importance of 5th FT officer. One current officer, due to Army commitments, will be gone the entire month of September with possible deployment after that. Mayor asked Chief to discuss a phone call Brighton PD received from a resident on Blue Ridge Road. He discussed this call came in and was over a domestic that Macoupin could not get to as fast as a Brighton Officer, therefore Brighton supplied Mutual Aid to Macoupin until they arrived a few minutes later. We can't operate without a mutual aid contract with Macoupin or Jersey. Chief states he is trying to move this department forward. If the PD is taken back to 4 FT officers, this will increase the part time and overtime. With the decrease in their operating expenses from last year, this is less than \$2100 a month difference.
- Mayor discussed that Brad Skertich, Superintendent of Southwestern, is requesting that two officers be placed at Brighton North at end of school day to handle the flow of traffic. Chief says we are trying to get more involved in the community. And being part of this community is helping the school. There are also several training exercises that the school is requesting to be held with the Police Department
- Mayor suggests Parks Committee research becoming a park district. This would allow more federal grants to possible help with \$75,000 parking lot. Therefore what is the issue with 5th officer versus parking lot? Mayor suggested that if Roberts wanted to initiate the Schneider Parking lot project, to go back to the engineer's cost evaluation done last fall and to start the process of approval thru the next Board Meeting. Roberts then failed to acknowledge any option of what he wished to do. Mayor discussed that as previously stated we don't qualify for a lot of grants for the Parks due to the median household income from last census. This would allow more federal grants to possibly help with \$75,000 parking lot. He suggest they become a park district, where you can get a lot of money. The road block is that we are not a park district. Boyd mentioned that she had talked with Arlin Cunningham about that and was told he looked into it and it wasn't worth it. Mayor said as of now, we are not getting the funding for the parks. He encouraged them to fill out the apps, then they'll see why we're getting turned down. It's because we're not a park district. I know this is a tough choice, but we have to go find the resources. IL. State continues cuts.
- Mayor commends Board on making all the hard choices this Board has had to make. With the amount of rain this week, there were fewer drainage problems than in past because of the choices Board made on new sewer and street improvements. Currently \$110,000 to the good in the proposed budget. It is rule of thumb that all government entities always have extra in budget for unexpected, such as the request by Roberts earlier this year for oiling and chipping in Countryview Estates Subdivision at a \$30,000

cost that could not be taken out of the MFT. Attorney suggests accepting the proposed budget tonight to avoid the October 01, 2014 deadline, which at that time, would stop all checks and financial procedures to occur. Then if COPS grant works out, then it's still up to Board about hiring of 5th officer. Do we want to vote tonight on proposed budget or set up an additional budget meeting? There was no motion to adopt budget. Jacoby made a motion to have an additional special finance meeting, 2nd by Boyd. Voice Vote, all ayes, no nays, motion carried. Meeting scheduled Monday 9/15/2014 7:00 PM. Therefore the Public Safety Meeting must be rescheduled. The Public Hearing Notice must be published in Thursday, September 18 paper. Oertel made a motion to have Public Hearing Meeting on 9/29/2014 at 6:30 PM, 2nd by Benz. Roll Call, all ayes, no nays, Motion Carried. Therefore the Public Works Meeting must be rescheduled. Oertel made a motion to have special Board Meeting to adopt Appropriations Ordinance at 6:45 PM 9/29/2014 for Appropriation Ordinance. 2nd by Jacoby. Roll Call, All ayes, no nays, Motion Carried.

- C. Employee Insurance BCBS, Oertel made motion that we stay with current Blue Cross Blue Shield. This increases employee cost for Village by \$20 monthly and employee with spouse \$217.20 per month. Clerk Laubscher has looked over various insurance options and recommends stay with current policy as long as possible. Roll Call, Dawdy-Y, Oertel-Y, Benz-Y, Jacoby-Y, Roberts-Y, Boyd-Y. Motion Carried.
- D. Salary increases: Oertel made a motion for 3% Salary Increase to non-union employees including part timers, retro to July 01, 2014 or after 1 year anniversary date, 2nd by Roberts. Roll Call, Dawdy-Y, Oertel-Y, Benz-Y, Jacoby-Y, Roberts-Y, Boyd-Y. Motion Carried.
- Attorney Watson suggested per auditor's guidelines, that minutes include names, current rate and 3% increase of every employee. Therefore: FT Water Betty Roberts, PT Water-Valerie Lucas, PT Street-Barry Stanley, FT Officers-Rod Bachman, Mark Fitzgerald retro to 07/01/2014 and PT Officers, Michael Benda, Valerie Floyd, Adam Walkington, Robin Manns, FT Treasurer Kirsten Blackorby, FT Officers Levertt and Craig Smith on their respective employment hire dates listed below. Roll Call, All ayes, no nays, Motion Carried

Employee pay as of 07/01/2014	Pay rate	3%	Pay with 3%
Rod Bachman	\$ 20.72	\$ 0.62	\$ 21.34
Mark Fitzgerald	\$ 18.70	\$ 0.56	\$ 19.26
Valerie Lucas	\$ 10.08	\$ 0.30	\$ 10.38
Betty Roberts	\$ 18.24	\$ 0.55	\$ 18.79
Barry Stanley	\$ 11.14	\$ 0.33	\$ 11.47

Employee 1 year anniversary	Pay rate	3%	Pay with 3%
Michael Benda 8/19/14	\$ 16.00	\$ 0.48	\$ 16.48
Kirsten Blackorby 8/8/14	\$ 20.00	\$ 0.60	\$ 20.60
Lester Levertt 8/7/14	\$ 62,000.00	\$ 1,860.00	\$ 63,860.00
Valerie Floyd 6/10/15	\$ 16.00	\$ 0.48	\$ 16.48
Robin Manns 3/10/15	\$ 13.50	\$ 0.41	\$ 13.91
Craig Smith 8/19/14	\$ 16.82	\$ 0.50	\$ 17.32
Adam Walkington 10/16/14	\$ 16.00	\$ 0.48	\$ 16.48

- E. Illinois Municipal League Risk Management Insurance called and discussed with clerk that the Sewer Plant Insurance values are undervalued at \$1,418,420. That replacement costs after audit was done is \$7,321,000. This would increase 2014/2015 fiscal year budget by

\$6,890 yearly. Oertel made motion to increase the coverage for adequate coverage to \$7,321,000 Replacement Cost on Sewer Plant, Jacoby 2nd. Roll Call, All Ayes, no nays, Motion Carried.

Adjournment: Jacoby made a motion to adjourn at 10:33 PM, 2nd by Benz. Voice Vote, All ayes, no nays. Motion Carried.

Minutes Submitted by Billie Laubscher, Village Clerk.