

BOARD MEETING

MINUTES

Village of Brighton Board Meeting

206 S. Main

Brighton, IL 62012

Tuesday, September 3, 2019 7:00 PM

1. Pledge of Allegiance:
2. Roll Call: Mayor Mike Roberts called the meeting to order at 7:00 PM. Present Trustees- John Bramley, Fred Benz, Marcella Wilfong, and Aaron Mead. Also, present Cynthia Tucker Village Clerk, Leanna Akers Treasurer, Mark Fitzgerald Police Chief, Public Works Manager Kaleb Kahl, and Attorney Robert Watson. Absent Bill Oertel and Jamie Lake-Boyd.
3. Review Minutes and Approval: Fred Benz made a motion to approve the minutes of 08/05/19 & 08/12/19 and place them on file, 2nd by Aaron Mead. By Voice Vote Motion carried.
4. Matters of Recognition: LS Waterproofing Co. has been selected by the Brighton Village Economic Committee to be a September 'Business of the Month'. Owned by Karl and Rene Sparks, the business is located at 16564 Oak Bridge Road, Brighton. Hours are 7 am-7pm; also, whenever their services are needed. The business is a S Corporation/family owned. They employ four full-time employees and three part-time. Their main focus is basement and foundation waterproofing and structural issues. The history of LS Waterproofing goes back to 1983 when Karl Sparks started work in the concrete construction trade, going to work for a local concrete contractor. In 1989, after working his way up to job foreman, Karl decided he wanted to try something else and started work as an automotive mechanic and went on to get his ASE certification in several areas of auto repair. While working as a mechanic he did concrete work for friends and family on his days off. By 1995, having done concrete work off and on in his spare time for friends and family, through word of mouth and referrals Karl started Sparks Concrete Construction Co. In 2007, wanting to offer an affordable option for waterproofing and foundation repairs to the local area, Karl took his then-25 years of experience dealing with basements and foundations and officially started LS Waterproofing. With Sparks Concrete being known in the area for their honesty, fair prices, and quality work, Karl wanted to offer that same thing to people in need of foundation repairs. It's not all just about money in exchange for quality work. "We forge real relationships with customers and understand the needs of those customers. Over 50% of our business has come from referrals, that along with our honesty and quality work is the things we are most proud of!" Karl, along with the help of dedicated employees over the years, have been able to offer hundreds and hundreds of customers quality work at a fair price. "In 2017, after 10 years of having LS Waterproofing up and running, and still operating Sparks Concrete, we were able to retire from the concrete business and focus solely on offering quality waterproofing and foundation repair. We are grateful beyond words for all the customers we have had the pleasure of serving over the years and look forward to being able to do the same for those in the future!" Their future plans are to continue to offer quality waterproofing and foundation repairs at a fair price, with the honesty and values they have been known for over the years. The Brighton Village Economic Committee has also selected Step By Step Daycare as a September Brighton Business of the Month. Located at 402 North Maple Street, it is open 6:30 am-6 pm. The owner of Step By Step, an Early Childhood Education Corporation, is Barbara Corby. There are two other facilities, located in Alton and Bethalto. The business employs fifteen full-time employees at the Brighton location, plus some subs.

Step By Step provides quality early education for children six weeks of age through Kindergarten. They also provide before/after school and summer care for school-agers up to fifth grade. Step By Step began with Tracy Trombetta desiring a location for her own children, and decided that she wanted to help the community have quality childcare as well. Step By Step has received the Silver Circle of Quality under the ExceleRate Illinois program. They offer a quality preschool for all classrooms. The program has been awarded Quality Improvement Grants the last few years, and they are hoping to receive it again this year. They have passed DCFS relicensing this year, with no citations. Having a daycare in a small town presents its own challenges sometimes. Finding high-quality staff can also be difficult with the current system being the way it is. They keep up with the latest technology and have live cameras in each classroom that families can log into, with a username and password. They currently have preschool openings ages three-five years. Step By Step plans to continue to serve the community with high-quality care, making changes based on community needs. They are constantly working on continuous improvement. The Citizen of the Month for September is Leanna Akers who serves as our Village Treasurer. Leanna is deserving of the acclamation for all her hard work and effort she has done in taking over the Treasurer position after the former Treasurer took another position of employment. Many obstacles worked against her such as a new to her software operation, very little training forthcoming, and preparing financials for the 2019-2020 Budget and the Auditors preparing the audit for the preceding year. Despite all these tasks she has done a tremendous job and has worked time above and beyond to grasp each task put before her. with a positive attitude. Leanna lives here in Brighton with her husband Art and loves our Village. We honor and offer our congratulations to Leanna as Citizen of the month for her outstanding work and effort for the Village of Brighton and the citizens of our community.

5. Treasurers Reports (Village and Water): Fred Benz made a motion to approve the report and place the report on file, 2nd by John Bramley. Roll Call: 4 Yeas; 0 Nays. Motion Carried 4-0.
6. Review Bills and Approval: Fred Benz made a motion to approve the bills and charge to appropriate accounts, 2nd by John Bramley. Roll Call: 4 Yeas; 0 Nays. Motion Carried 4-0.
7. Hours by Employees: Information purpose only
8. Audience Comment: Barbara Corby wanted to share that she has found paper products very discounted through restockit.com and thought that might cut down on funds needed for the parks.
9. Correspondence: A thank you letter from the Southwestern High School After Prom Class of 2020 was read by the Village Clerk – Cynthia Tucker. Correspondence accepted by John Bramley, 2nd by Fred Benz. By Voice Vote Motion Carried.

10. **Committee Reports:**

- a. **Clerk Committee-** 08/14/19, John Bramley made a motion to accept the meeting minutes and place them on file, 2nd by Aaron Mead. By Voice Vote Motion Carried.
 - **Action Item:** John Bramley made a motion to approve education expenses for the Village Treasurer not exceeding \$1,200 this fiscal year, 2nd by Fred Benz. Roll Call: 4 yeas; 0 Nays. Motion carried 4-0.
 - **Action Item:** John Bramley made a motion to add repairing or replacing the south side water department steel door as it leaks when it rains, 2nd by Fred Benz. Roll Call: 4 Yeas; 0 Nays. Motion Carried 4-0.
- b. **Public Works Committee-** 08/26/19, Fred Benz made a motion to accept the meeting minutes and place them on file, 2nd Marcella Wilfong. By Voice Vote Motion Carried.

- **Action Item:** Fred Benz made a motion to approve the plastic inside liner and filters for the 2007 fuel tank in the 2007 dump truck in the amount of \$1,603.91, 2nd by Aaron Mead. Roll Call: 4 Yeas; 0 Nays. Motion Carried 4-0.
 - **Action Item:** Fred Benz made a motion to repair the clutch on the Ford tractor in the amount of \$1,200- \$1,500 depending on the type of clutch and if more repairs are needed the committee would revisit the issue, 2nd by Aaron Mead. Roll Call: 4 Yeas; 0 Nays. Motion Carried 4-0.
 - **Action Item:** Motion made by Fred Benz to send two associates to the Fall Water Operators Conference for training on 9/11-9/13 for training, 2nd by Aaron Mead. Roll Call: 4 Yeas; 0 Nays. Motion Carried 4-0.
- c. **Economic Committee -08/06/2019**, Fred Benz made a motion to approve the meeting minutes and place them on file, 2nd by John Bramley. By Voice Vote motion carried.
- **Action Item:** Marcella Wilfong wants to table the original action item of movable metal sign until the next Economic Committee meeting as she wants to discuss some other ideas etc.
 - **Action Item:** Mayor Roberts previously authorized the purchase of flowers for Altonized Community Federal Credit Union's grand opening and ribbon cutting ceremony. Marcella Wilfong made a motion to approve the decision made by the Mayor, 2nd by John Bramley. Roll Call: 4 Yeas; 0 Nays. Motion Carried 4-0.
- d. **Park Committee-08/08/19**, John Bramley made a motion to approve meeting minutes and place them on file. 2nd by Marcella Wilfong. By Voice Vote Motion Carried.
- e. **Planning Commission-08/21/19**, No Meeting Held
- f. **Public Safety Committee 08/19/19**, John Bramley made a motion to approve meeting minutes and place them on file. 2nd by Aaron Mead. By Voice Vote Motion Carried.
- **Action Item:** John Bramley made a motion to approve the left side headlight assembly for the 2015 Ford in the amount of \$484.84, 2nd by Marcella Wilfong. Roll Call: 4 Yeas; 0 Nays. Motion Carried 4-0
- g. **Zoning Committee: 08/20/19**, No Quorum
- **Action Item:** John Bramley made a motion to approve the 27X36 Garage located at Lots 1 & 2 Pinckhards Addition Block 2, 12X22 Garage located at 189 Burlington St and 50X38 Single Family Residence with attached garage located at 704 N. Main St., 2nd by Fred Benz. Roll Call: 4 Yeas; 0 Nays. Motion Carried 4-0.
- h. **Ordinance Committee:** No Meeting Held
- i. **Policy Manual Committee:** No Meeting Held
- j. **Closed Session Examination Committee:** No Meeting Held
11. **Old Business:** None
12. **New Business:**
- John Bramley made a motion to approve fall village wide garage sale October 12, 2019 & the spring village wide garage sale May 2, 2020, 2nd by Marcella Wilfong. Roll Call: 4 Yeas; 0 Nays. Motion Carried 4-0.
 - Marcella Wilfong made a motion table Ordinance 2019-09 Administration- Standing Committees, 2nd by John Bramley. Roll Call: 4 Yeas; 0 Nays. Motion Carried 4-0.

- John Bramley made a motion to approve the Little Egypt Shows Agreement Contract for the carnival rides for the Fall Festival September 13 & 14, 2019 subject to the correction of name and event, 2nd by Marcella Wilfong. Roll Call: 4 Yeas; 0 Nays. Motion Carried 4-0.
- Marcella Wilfong made a motion to pay the SMS 2019 MFT Maintenance Partial Bill of \$1,315.89, 2nd by Fred Benz. Roll Call: 4 Yeas; 0 Nays. Motion Carried 4-0.
- Marcella Wilfong made a motion to pay the SMS Springer Lane Water Line Extension Partial Bill of \$1,723.35, 2nd by John Bramley. Roll Call: 4 Yeas; 0 Nays. Motion Carried 4-0.
- Marcella Wilfong made a motion to approve the Gehl's Dispenser Contract, 2nd by John Bramley. Roll Call: 4 Yeas; 0 Nays. Motion Carried. 4-0.
- Marcella Wilfong made a motion to approve and adopt Resolution 2019-R01 Macoupin County Hazard Mitigation Plan, 2nd by John Bramley. Roll Call: 4 Yeas; 0 Nays. Motion Carried 4-0.
- Fred Benz made a motion to table Jun final payment of \$35,670.50 until the special meeting September 9, 2019 so that the check list of final items could be completed and Mayor Roberts could show the Trustee's the contract where it states a twelve-month guarantee, 2nd by John Bramley. Roll Call: 4 Yeas; 0 Nays. Motion Carried 4-0.
- John Bramley made a motion to table the Vernon Davis land sale until Mayor Roberts and Attorney Watson could complete the appraisal until the special meeting on September 9, 2019, 2nd by Marcella Wilfong. Roll Call: 4 Yeas; 0 Nays. Motion Carried 4-0.
- Aaron Mead made a motion to not accept Mayor Roberts recommendation to hire someone to clean Schneider Park Community Building until a job description is made and an advertisement could be completed. 2nd by Marcella Wilfong. Roll Call: 4 Yeas; 0 Nays. Motion Carried 4-0.
- Fred Benz made a motion to approve Ordinance 2019-10 Village Treasurer, 2nd by John Bramley. Roll Call: 4 Yeas; 0 Nays. Motion Carried 4-0.
- John Bramley made a motion to approve Resolution 2019-R02 Treasurer Position, 2nd by Marcella Wilfong. Roll Call: 4 Yeas; 0 Nays. Motion Carried 4-0.
- Fred Benz made a motion to table the discussion of Ordinance 817, 2nd by Marcella Wilfong. Roll Call: 4 Yeas; 0 Nays. Motion Carried 4-0.

13. **Executive Session:** None

14. **Problems:** Marcella Wilfong requested that the loan papers for the Schneider Park Community Building be emailed to all Trustee's as she is concerned with the financing and this year's budget. Mayor Roberts and Attorney Watson explained this line of credit and Mayor Roberts will get figures from other financial institutions to get the best rate. Attorney Watson stated each Trustee could have a copy of the loan documents and Village Clerk would send it to them. Fred Benz wanted to discuss the designated street off of West Center and a ditch was being dug on that designated street. Attorney Watson will send a letter to the home owner concerning this matter.

15. **Adjournment:** John Bramley made a motion to adjourn at 8:30 p.m., 2nd by Fred Benz. Meeting Adjourned.

Minutes Submitted by Village Clerk, Cynthia Tucker

