

BOARD MEETING

MINUTES

Village of Brighton Board Meeting

206 S. Main

Brighton, IL 62012

Monday, October 7, 2019 7:00 PM

1. Pledge of Allegiance:
2. Roll Call: Mayor Mike Roberts called the meeting to order at 7:00 PM. Present Trustees- John Bramley, Fred Benz, Marcella Wilfong, and Jamie Lake- Boyd. Also, present Cynthia Tucker Village Clerk, Leanna Akers Treasurer, Public Works Manager Kaleb Kahl, and Attorney Robert Watson. Absent Bill Oertel, Aaron Mead, and Mark Fitzgerald Police Chief.
3. Review Minutes and Approval: Jamie Lake-Boyd made a motion to approve the minutes of 09/03/19, 09/09/19 & 09/26/19 and place them on file, 2nd by Fred Benz. By Voice Vote Motion carried.
4. Matters of Recognition: Brighton Shell has been selected by the Brighton Economic Committee as a 'Brighton Business of the Month'. Located at 102 N. Maple Street (intersection of Center Street and Highway 111/267) it is open Monday-Saturday, 5 am-midnight; Sunday, 6 am-11 pm. The owner is J. F. Boente Sons, Incorporated, established in 1929, incorporated in 1962. Its corporate headquarters are in Carlinville, IL. The business was acquired from the Fassero family in the early 1990s, and is the former PDQ business. They have eight full-time employees, with Kim Wright as the manager since 2010; Amber Henry is the assistant manager. Brighton Shell provides a friendly and safe business to purchase gasoline, diesel, convenience store items and Subway sandwich products. They enjoy working with Brighton on community events and projects. When asked about successes the business has experienced, they replied that they considered longevity a success in itself, which is due to their patrons and their staff. They are regularly inspected by Shell, both facilities and staff and consistently receive high scores. Challenges for the business include reduced profit margins across the board, coupled with rising expenses of doing business. The most recent gas tax makes their taxes on gas 38 cents higher per gallon than our Missouri neighbors. Recent improvements are the installation of brand-new gas/diesel pumps with the latest technology. Technology is changing swiftly, so they are investing to provide customers with safe and efficient transactions. Shell has a fantastic loyalty card program to save on fuel and convenient store items- the program is FREE helping customers save money. Manager Kim Wright states, "We feel blessed to have such a remarkable crew at Brighton Shell and such loyal patrons- THANK YOU!" The Brighton Economic Committee has selected Brighton Auto Repair/Brighton Collision Repair as an October 2019 'Brighton Business of the Month'. Located at 110 South Market, it is open 8-5, Monday through Friday. There are five employees in the auto repair side of it, and four working for Brighton Collision Repair. The business is a corporation, owned by John Mueller. The businesses provide auto and truck repairs; body and paint work. Additionally, they provide towing service to Brighton and the surrounding area. The auto shop started in 2008 by Gary and Rhoda Davis. Mueller purchased the repair business

from them in 2016. The body shop was added by Mueller who purchased it from Grover Towell in 2006. Mueller was able to purchase the auto shop after taking over the body shop in the third year. In 2017, the towing service was added with one truck. The fleet was increased in 2019 by the addition of another tow truck. John shared that a challenge to the business is the high taxes, which are the biggest cost to doing business, "It makes it hard to stay in business." Future plans are to add to both buildings for more shop room and two or three more employees. Mueller gave this overview of his businesses, "We are a family-owned and run business. We take pride in our community and we try to treat our customers with respect and the way we would want to be treated by a business. I feel that a lot of our customers are our friends." Mayor Roberts has chosen the Citizen of the month to be Cynthia Tucker. "Cynthia "Cyndee" Tucker has went beyond her duties and helped the Village in so many ways, not just this month but throughout her career here as Village Clerk and needs to be recognized as Citizen of the Month. When Leanna Akers was appointed as Treasurer, Cyndee helped tirelessly during the transition and continues to be Leanna's right hand. She helps Betty in the water department and she has been a great help to me as well and it is so appreciated. She also does so much for our citizens and cares about our community. She made the new Village Website and keeps it up to date. She does a great job and is very conscientious about her job. I am proud to recognize Cyndee Tucker as Citizen of the Month."

5. Treasurers Reports (Village and Water): John Bramley made a motion to approve the report and place the report on file, 2nd by Jamie Lake-Boyd. Roll Call: 4 Yeas; 0 Nays. Motion Carried 4-0.

6. Review Bills and Approval: Jamie Lake-Boyd made a motion to approve the bills and charge to appropriate accounts, 2nd by Fred Benz. Roll Call: 4 Yeas; 0 Nays. Motion Carried 4-0.

7. Hours by Employees: Information purpose only

8. Audience Comment: None

9. Correspondence: A letter from Jun Construction was read by the Village Clerk – Cynthia Tucker. Correspondence accepted by John Bramley, 2nd by Fred Benz. By Voice Vote Motion Carried.

10. **Committee Reports:**

a. **Clerk Committee-** 09/11/19 No Meeting Held

b. **Public Works Committee-** 09/23/19, Jamie Lake-Boyd made a motion to accept the meeting minutes and place them on file, 2nd Fred Benz. By Voice Vote Motion Carried.

- **Action Item:** Jamie Lake-Boyd made a motion to approve the purchase of CAT 259D3 Compact Track Loader in the amount of \$46,004.32, 2nd by Fred Benz. Roll Call: 4 Yeas; 0 Nays. Motion Carried 4-0.
- **Action Item:** Jamie Lake-Boyd made a motion to lease a CAT 303.5E2 CR Excavator with Hydraulic in the amount of \$47,400, 2nd by Marcella Wilfong. Roll Call: 4 Yeas; 0 Nays. Motion Carried 4-0.
- **Action Item:** Motion made by Fred Benz to declare excess items as surplus property and to be auctioned for sale with proceeds going to trailer and mini excavator/skid loader needed by the Public Works, 2nd by John Bramley. Roll Call: 4 Yeas; 0 Nays. Motion Carried 4-0.

- **Action Item:** Fred Benz made a motion to table the vote for Maquire Iron Contract in the amount of \$118,853 for one month, 2nd by John Bramley. Roll Call: 4 Yeas; 0 Nays. Motion Carried 4-0.
 - **Action Item:** John Bramley made a motion to approve the new curb on Cove Drive in the amount of \$9,800, 2nd by Fred Benz. Roll Call: 4 Yeas; 0 Nays. Motion Carried 4-0.
 - **Action Item:** John Bramley made a motion to approve the new curb on Avalon Street in the amount of \$5,100, 2nd by Fred Benz. Roll Call: 4 Yeas; 0 Nays. Motion Carried 4-0.
 - **Action Item:** Marcella Wilfong made a motion to begin the proceedings of looking for a part time water clerk and if one is found it is to be brought back to the board for approval, 2nd by Jamie Lake-Boyd. Roll Call: 4 Yeas; 0 Nays. Motion Carried 4-0.
- c. **Economic Committee** -09/10/19, John Bramley made a motion to approve the meeting minutes and place them on file, 2nd by Jamie Lake-Boyd. By Voice Vote motion carried.
- d. **Park Committee**-09/12/19, Fred Benz made a motion to approve meeting minutes and place them on file. 2nd by Jamie Lake-Boyd. By Voice Vote Motion Carried.
- e. **Planning Commission**-09/18/19, No Meeting Held
- f. **Public Safety Committee** 09/16/19, Jamie Lake-Boyd made a motion to approve meeting minutes and place them on file. 2nd by John Bramley. By Voice Vote Motion Carried.
- **Action Item:** Jamie Lake Boyd made a motion to approve the donation from the Village in the amount of \$300 for the Fire Department Glow Ball Fundraiser with the Police Donating from the Mustache March \$200, 2nd by John Bramley. Roll Call: 4 Yeas; 0 Nays. Motion Carried 4-0
- g. **Zoning Committee:** 09/17/19, John Bramley made a motion to accept the Zoning Committee Minutes and place them on file, 2nd by Fred Benz. By Voice Vote Motion Carried.
- h. **Ordinance Committee:** No Meeting Held
- i. **Policy Manual Committee:** No Meeting Held
- j. **Closed Session Examination Committee:** No Meeting Held
11. **Old Business:** None
12. **New Business:**
- John Bramley made a motion to approve the Zoning Permit for 316 Brown St., 2nd by Fred Benz. Roll Call: 4 Yeas; 0 Nays. Motion Carried 4-0.
 - John Bramley made a motion to approve the Zoning Permit for 117 Belvedere 2nd by Fred Benz. Roll Call: 4 Yeas; 0 Nays. Motion Carried 4-0.
 - John Bramley made a motion to approve the final payment for Jun Construction in the amount of \$35,670.50, 2nd by Jamie Lake-Boyd. Roll Call: 4 Yeas; 0 Nays. Motion Carried 4-0.

[REDACTED]

[REDACTED] Jamie Lake-Boyd made a motion to end Executive Session. 2nd by John Bramley. Roll Call: 4 Yeas; 0 Nays. Motion Carried 4-0. Motion made by Marcella Wilfong to return to open meeting, 2nd by John Bramley. Roll Call: 4 Yeas; 0 Nays. Motion Carried 4-0. Mayor Roberts the Board is not going to take any action tonight on the Executive Session.

14. **Problems:** Marcella Wilfong wanted to see if Mayor Roberts had gotten any quotes on new loans concerning the concession stand. Mayor Roberts answered yes he has and he has gotten promises to of low interest rates, but he will be working on that and will have something for the next board meeting. Marcella Wilfong restated we are paying 4.25 compounded daily on the current loan and she is afraid we will not have enough money in the budget to pay the interest and whatever the new loan needs to be started. Mayor Roberts said he has talked to four banks and First Bank has had the best rate. Jamie Lake-Boyd asked what was that rate and Mayor Roberts stated he can't say because it is not locked in at this time. Mayor Roberts said if he said 1.9% the Board would hold him to that and he will get Leanna working to get the required information to the banks. Marcella Wilfong asked when he spoke to them did he mention what collateral we would use as the current CD being held belongs to the Water Department and what if the water department needed those funds released? Mayor Roberts stated we have a water depreciation account.

15. **Adjournment:** Jamie Lake-Boyd made a motion to adjourn at 8:18 p.m., 2nd by Fred Benz. Meeting Adjourned.

Minutes Submitted by Village Clerk, Cynthia Tucker

