

# BOARD MEETING MINUTES

Village of Brighton Board Meeting

206 S. Main

Brighton, IL 62012

**Monday, February 02, 2015 7:00 PM**

1. Pledge of Allegiance:
2. Kent Scheffel made a motion to appoint William (Bill) Oertel as pro-term Clerk, 2<sup>nd</sup> by Jacoby, Roll Call, All ayes, no nays, Motion Carried.
3. Roll Call: Mayor Schafer called the meeting to order t 7:00 PM. Present were Laura Doll- Treasurer, William Oertel, Kent Scheffel, Fred Benz, Ed Jacoby, Mike Roberts, Jamie Boyd. Also present was Steve Mount-AmWater Manager, Attorney Watson, Chief Levertt
4. Review Minutes and Approve: Jamie Boyd made a motion to approve the minutes and place them on file. 2<sup>nd</sup> by Ed Jacoby, Roll Call: All ayes, no nays, Motion Carried.
5. Treasurers Report: Mike Roberts made a motion to accept the treasure's report, 2<sup>nd</sup> by Jamie Boyd, Roll Call: All ayes, no nays, Motion Carried.
6. Bills: Mayor introduced our new treasurer, Laura Doll. Mike Roberts asked if the all the signs in town had been replaced, which they have been replaced with the new state Law with high visibility and reflective properties. Mike Roberts asked about the barrier tape and lock out kits for the Police Department. Chief Levertt discussed that if a citizen calls and is locked out of their car, this is something the police can do as a service and the barrier tape is what is used at accidents and put around the park for car shows and events at the park. Mike Roberts discussed the bill about the brush hog blade bill, seemed high. Steve Mount said it was more than blades, it was main drive and gear box was shot. Mike Roberts discussed bill for oil change seemed high for a police department, Chief discussed that Brighton Auto did oil change and some other work on 2012 Dodge, that the new 2015 Ford will be taken back to Morrow Bro in Greenfield for any work it may require. Mike Roberts asked if that was the final bill for NuWay lighting which was reimbursed by a State Grant for lighting at Municipal Building, Public Works Building and Sewer Plant, which Laura replied yes, and if the SMS was the last bill for W. Center St. which Mayor believes it is the final bill. Mike Roberts made a motion to pay the bills and charge to appropriate accounts, 2<sup>nd</sup> by Ed Jacoby. Roll Call: All ayes, no nays, Motion Carried.
7. Hours by Employees approved.
8. Audience Comment: Robings Manor asked to use Schneider Park March 28 11:00 AM for Easter Egg Hunt and if Village would donate \$250 to Easter Egg Hunt. Jamie Boyd made a motion to donate \$250 and allow Robings Manor March 28 at 11 AM to use Schneider Park, 2<sup>nd</sup> by Mike Roberts. Roll Call: All ayes, no nays, Motion Carried.
9. Recognition of Service:
  - Mayor Schafer recognized Kirsten Blackorby for her service as our Treasurer for close to 2 years. He discussed that she worked very hard at getting all our accounts online, and setting up State payments and getting payroll streamlined and direct deposit done. She revamped budget and gave each committee a spreadsheet every month a breakdown of costs. She has

taken a full time job, but before leaving, did an amazing job of getting everything ready for next Treasurer. She was presented with a plaque.

- Mayor Schafer was also presented a plaque to Chris Dawdy for her services Village Trustee and Chairman of Economic Committee and Chairman of Public Works Committee. She took this city and moved us forward in a very positive direction. She was one instrumental in setting up credit card payment online for Brighton Water. She was instrumental in working with Parks and got Churches and Libraries involved. She worked tirelessly for Village of Brighton. Mayor thanked the family members of these individuals for all the time and energy that they allowed these people to contribute to Village of Brighton.
- And lastly Mayor Schafer read a letter from South Central IL Drug Task Force commending Brighton Police Department for their assist in two separate search warrants in Brighton. Seized during the warrants was a handgun, over 2 LBS of high grade cannabis with street value of over \$10,000, prescription pills and US currency. Mayor thanks the entire department.

#### 10. Correspondence:

MFT: \$5,676.09

MUT: \$11,658.63

Mike Roberts made a motion to approve correspondence and place it on file, 2<sup>nd</sup> by Kent Scheffel, Roll Call: All ayes, no nays, Motion Carried.

#### Committee Reports:

1) **Burning Pile**-No Meeting

2) **Economic Committee**- No Meeting

3) **Clerks Committee**-January 13, 2015 Meeting Minutes, Chairman William Oertel read the minutes.

- Fred Benz made the motion to charge \$100 for hall rental with no kitchen use and \$50 deposit and \$150 with kitchen use for hall rental with \$50 deposit, 2<sup>nd</sup> Bill Oertel, Roll Call: All ayes, no nays, Motion Carried.

Jamie Boyd made a motion to accept the minutes and place them on file. 2<sup>nd</sup> by Kent Scheffel, Roll Call: All ayes, no nays, Motion Carried.

4) **Park Committee**-January 8, 2015 Meeting Minutes: Chairman William Oertel read the minutes.

- Mike Roberts made a motion to purchase both playgrounds (Rhyme or Reason and Busy Bee) at \$19,197.00 which includes shipping. , 2<sup>nd</sup> by Bill Oertel. Roll Call: All ayes, no nays, Motion Carried.
- Warmer Weather: Bathrooms will be finished then.
- Schneider Lake Discussion: Mike Roberts discussed working with EPA now to get the lake drudged out.
- Discussed Carnival for July 03 and 04, 2015. No carnival has been secured yet.
- John Bramley discussed that we all realize that funds are very short for the Park Committee to achieve the goals that we are trying to achieve. We have done many fundraiser to try to help offset the costs. Even though we are remodeling the current bathroom at Schneider Park, this will not be enough with increased activities happening there. With that being

said, the Park Committee would like to start a fundraising program to build new bathrooms and concession stand at Schneider Park at no cost to the city. Discussed that an architecture drawing and picture needs to be done to start fundraising. Discussed separate account. Fred Benz made a motion to have the fundraiser and start a second account, 2<sup>nd</sup> by Mike Roberts. Roll Call: All ayes, no nays, Motion Carried.

Mike Roberts made the motion to accept the minutes and place them on file. 2<sup>nd</sup> by Fred Benz, Roll Call: All ayes, no nays, Motion Carried.

5) **Public Safety Committee** January 19, 2015 Meeting Minutes: Chairman Ed Jacoby read the minutes.

Jamie Boyd made the motion to accept the minutes and place them on file, 2<sup>nd</sup> by Kent Scheffel, Roll Call: All ayes, no nays, Motion Carried.

- 6) **Public Works Committee**-January 26, 2015 Meeting Minutes, Chairman Bill Oertel the minutes
- Discussed currently owned Caterpillar is 10 years old and in need of numerous repairs. Ed Jacoby made a motion to trade in current one and lease a new Caterpillar Skid Loader 259D for 60 months at \$370.00 a month, split between Water Dept. and Street Dept. accounts, 2<sup>nd</sup> by Kent Scheffel, Roll Call: All ayes, no nays, Motion Carried.
  - Culvert at 408 S. Park Street, Mike Roberts made a motion to follow the recommendation of the committee and take no action at this time, 2<sup>nd</sup> by Kent Scheffel. Voice Vote, All ayes, no nays, Motion Carried.
  - Mike Roberts made a motion to purchase fencing for Virginia Street lift station at \$1,113.00, 2<sup>nd</sup> by Fred Benz. Roll Call: All ayes, no nays, Motion Carried.

Ed Jacoby made the motion to accept the minutes and place them on file, 2<sup>nd</sup> by Kent Scheffel, Roll Call: All ayes, no nays, Motion Carried.

7) **Zoning Committee**- No Meeting, no Zoning Applications

8) **Planning Commission**-No Meeting

**Old Business:** None

**New Business:**

1. Approval SMS Resident Project Representatives on N. Main St. Water line Replacement project. Representatives are: Donald Taul-Professional Engineer, Christopher Adamson-Project Engineer, Chris Sheppard-Survey Technician, John Goldacker-Project Engineer and Justin Kelly-Technician III. USDA requires approval from the Board of the named representatives that may work on the project. Bill Oertel made to approve the SMS Resident Project Representatives for the N. Main St Water line Replacement, 2<sup>nd</sup> by Fred Benz, Roll Call: All ayes, no nays, Motion Carried.
2. Approval of N. Main St Water Line Replacement bid subject to USDA approval. Don Taul-SMS discussed that on January 22, 2015, the bids were opened for N. Main Water Line Project. Low bidder was Haier. Mayor read the USDA approval letter of the \$1,525,000 loan dated November 2014. The low bid does not include the engineering fees. If there is any money left over, it can only be used for new water lines on additional streets. Steve Mount is looking into which additional streets has had the most problems. If the Contractor agrees to additional streets, it will be done at the per square foot price of the first contract. Bill Oertel made the motion to approve the low bid of Haier Plumbing & Heating, Okawville at \$1,009,626.30 with start date of March 01, 2015-weather permitting, with USDA Concurrence, 2<sup>nd</sup> by Fred Benz. Roll Call: All ayes, no nays, Motion Carried.
3. Agreement for Engineering Services for Capital Improvement Projects and misc. Engineering Services. USDA requires this agreement in loan package. Bill Oertel made a motion to

accept the Engineering Service Agreement, 2<sup>nd</sup> by Ed Jacoby. Roll Call: All ayes, no nays, Motion Carried.

4. ADOPTION of AN ORDINANCE AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION (LIMITED TAX) NOTES TO INTERIM FINANCE MUNICIPAL FACILITIES FOR THE VILLAGE OF BRIGHTON, JERSEY AND MACOUPIN COUNTIES, ILLINOIS, AND PROVIDING THE DETAILS OF SUCH NOTES, AND RELATED MATTERS. The purpose of this Bond with Carrollton Bank at 2.37 interest is to get this project started in March. USDA wants interim financing in place to get the N. Main St Water Line Replacament project started rather than waiting on USDA to get loan in place. Bill Oertel made the motion to accept the adoption of ordinance, 2<sup>nd</sup> by Kent Scheffel. Roll Call: All ayes, no nays, Motion Carried.
5. Adoption of RESOLUTION TO TRANSFER \$850,000.00 of Brighton Municipal Water funds to Carrollton Bank during the term of the interim financing: Brighton to receive interest on said funds at a rate of .5% interest from Carrollton Bank. Currently not receiving interest on checking account at First Bank. Kent Scheffel made the motion to adopt this resolution, 2<sup>nd</sup> by Bill Oertel. Roll Call: All ayes, no nays, Motion Carried.

Jamie Boyd asked about the Planning Commission. Mayor discussed that this has to do with a TIF District, however, that has been put on hold with all the other projects we have started. No Planning Commission has been planned as of yet.

**Adjournment:** Ed Jacoby made motion to adjourn at 8:20, 2<sup>nd</sup> by Bill Oertel, Roll Call: All ayes, no nays, Motion Carried.

Minutes submitted pre term Clerk Bill Oertel

Minutes submitted off recording, Clerk Billie Laubscher