

BOARD MEETING

MINUTES

Village of Brighton Board Meeting

206 S. Main

Brighton, IL 62012

Monday, JANUARY 09, 2017 - 7:00 PM

1. Pledge of Allegiance:
2. Roll Call: Mayor Schafer called the meeting to order at 7:00 PM. Present: (Trustee's) Kent Scheffel, Chris Seniker, Bill Oertel, Mike Roberts, Jamie Boyd. Also in attendance, Public Works Manager, Ron Smith and Village Clerk, Billie Laubscher. Absent (Trustee) Paige Beilsmith (Treasurer) Laura Doll, Attorney Robert Watson.
3. Mayor Schafer asked the Board to take a moment of silence in remembrance of employee Randy Hartsock.
4. Review Minutes and Approval: Kent Scheffel made a motion to approve the minutes and place them on file, 2nd by Bill Oertel. Voice Vote: All ayes, no nays. Motion Carried.
5. Treasurers Reports (Village and Water): Chris Seniker made a motion to approve the treasurer's report, 2nd by Jamie Boyd. Roll Call: All ayes, no nays. Motion Carried.
6. Review Bills and Approval: Bill Oertel made a motion to approve the bills and charge to appropriate accounts, 2nd by Kent Scheffel. Roll Call: All ayes, no nays. Motion Carried.
7. Hours by Employees: information purpose only
8. Audience Comment: None
9. Correspondence: None

Committee Reports:

- 1) **Clerk Committee**- No Meeting
- 2) **Economic Committee** – 12/05/16 Meeting
 - Chris Seniker made a motion to approve the minutes and place them on file, 2nd by Jamie Boyd. Voice Vote: All ayes, no nays. Motion Carried
- 3) **Park Committee**-12/08/2016 Meeting
 - **Action Item:** Approval of Quarter Auction March 11, 2017 at Municipal Building, Bill Oertel made a motion to have the quarter auction on March 11, 2017, 2nd by Jamie Boyd. Voice Vote, All ayes, no nays. Motion Carried.
 - **Action Item:** Approval of Mayfest May 20, 2017 Downtown Area, Discussion that this will start around 10 AM – midnight. The street will be filled from approximately Leann's Pretty Petals to North Street. Or could it run from Cabaret going West to Intentional Fitness: There will be a Corn Hole (Bean Bag Toss) tournament. Mike Roberts asked if Cabaret could set up a tent? Our current ordinances doesn't allow alcohol on sidewalks or streets. Mayor suggest that Park Committee work with Attorney Watson.
 - **Action Item:** Mike said Carson Barnes Circus sent email today. They would like to perform here Sunday. May 21. Mayor asks Mike bring contract forward. Bill Oertel made a motion to approve the minutes, 2nd by Jamie Boyd. Voice Vote: All ayes, no nays. Motion Carried.
- 4) **Planning Commission**-12/21/2016 Meeting Minutes
Bill Oertel Made a motion to approve the minutes, 2nd by Mike Roberts. Roll Call: All ayes, no nays. Motion Carried.
- 5) **Public Safety Committee** 12/19/16 Meeting Minutes
 - **Action Item:** Occupancy Inspection Approval Ord 817. Mike Roberts suggests egress windows also for all bedrooms, not just basement bedrooms. Kent Scheffel discussed that if sump pumps are

routed into sewer system, what's the costs to home owner? Board agreed that the water must be rerouted and discharged on their own lot. Chris Seniker said this Ordinance is about safety. This is a very, very scaled back occupancy inspection. He would like to implement in May. Village is making no money on this, fees by seller will be paid to inspector. Kent Scheffel made a motion to approve Ordinance 817, 2nd by Jamie Boyd. Roll Call: (Yes-Kent Scheffel, Chris Seniker, Mike Roberts, Jamie Boyd.) (Abstained-Bill Oertel,) No nay's. Motion Carried.

- **Action Item:** Approval of Officer Adam Walkington Resignation & Officer Ryan Bennett at Fulltime Status as of 1/9/17. Chris stated that Ryan will have to attend the 80 hour course which the Police Department will set up at next available class. Jamie Boyd made a motion to approve Officer Adam Walkington Resignation, 2nd by Bill Oertel. Roll Call: All ayes, no nays. Motion Carried. Bill Oertel made a motion to hire Office Ryan Bennett at full time status at \$16.82 per hour with same benefits as Village full time employees. 2nd by Chris Seniker. Roll Call: (Yes-Bill Oertel, Chris Seniker, Mike Roberts, Jamie Boyd.) (Abstain-Kent Scheffel.) No nays. Motion Carried.

Action Item: Rapid Notify Administrators. Chris Seniker Made a motion to approve Rapid Notify Administrators, 2nd by Mike Roberts Voice Vote: All ayes, no nays. Motion Carried.

- Mike Roberts made a motion to approve the minutes, 2nd by Kent Scheffel Voice Vote: All ayes, no nays. Motion Carried.

6) Public Works Committee- 01/04/16 Meeting Minutes

- **Action Item:** Amend the Union Contract for Public Works employees currently with first salary increase at 1 year. Mike Roberts made a motion to approve the Union Contract amendment with salary increase at 6 months to \$15.84, 12 months at \$17.05 and 18 months at \$17.95, 2nd by Chris Seniker. Roll Call: All ayes, no nays. Motion Carried.
- **Action Item:** Waive water and sewer tap-on fees (discussed at December Village Board Meeting and referred back to the Public Works Committee). This is to spur development within Village. Chris Seniker made a motion to have Attorney Watson move forward on amending current ordinance to waive water & sewer tap on fee's for new construction within Village. 2nd by Jamie Boyd. Roll Call: All ayes, no nays. Motion Carried.
- **Action Item:** Install drainage improvements between the railroad and S. Main Street. Cas Sheppard/SMS Engineers discussed South Street. The culvert put in by the railroad is not really oversized. This didn't create more water from Belvedere. He suggest putting another 36" at that driveway, this would help alleviate the water on South Street. The winding ditch has been cleared by Public Works. By running the hydraulics, and looking at engineering, there should really be two 42" installed. If ditch straightened out between 36"-42" and putting in two more 42", we're looking at \$50,000. Does the Village want to do it internally? Or would this put this out to bid? Board discussed that the Public Works can install the rip rap 30' down to culvert and possibly the 36" install or what can be done safely with our employees and equipment. Could we bid out the (2) 42" installs, rip rap and street repairs? Currently MFT has some money allocated for ditch cleaning, rock, and sand. The first step is to bid it out. Chris Seniker made a motion to bid out the (2) 42" on S main and Rip rap, 2nd by Bill Oertel. Voice Vote: All ayes, no nays. Motion Carried.
- **Board discussed Belvedere and the cleaning of the ditches.** Public Works cleaned out about 50'. Mayor had the railroad clean out ditches at the highway near Belvedere. Public works will continue to work on Belvedere drainage. Kent Scheffel made a motion to approve the minutes, 2nd by Mike Roberts. Roll Call: All ayes, no nays. Motion Carried.

7) Zoning Committee: 12/20/2016 Meeting Minutes

- **Action Item:** Approval of Zoning Permits Chris Seniker made a motion to approve the zoning permits, 2nd by Bill Oertel. Roll Call: All ayes, no nays. Motion Carried.

- Mike Roberts made a motion to approve the minutes, 2nd by Jamie Boyd Roll Call: All ayes, no nays. Motion Carried.

Old Business: East City Limits. A discussion regarding the E City Limits Road and with the Board having concerns over all the roads in town especially W. Center off highway next to Dollar General to railroad and up Main heading north, along with E. City Limit. Mayor has discussed with SMS and has received some costs on milling W. Center to Railroad and N. Main to highway and putting an overlay of oil and chip which is approximately \$40,000. In regards to E. City Limit, Mayor has talked to a banker that will loan out the previous estimate from SMS at 1.75%. Mayor would like to bid this project out. Preliminary estimates was over \$712,000. The Board discussed if bidding this out, would there be more cost in engineering fees? Mayor discussed if we are going to bid this out, it must be done in next 60 days in order to complete during summer break at school and that this is a shovel ready project. He has brought to you the worse conditioned streets. If we are not going to bid E. City Limits out now, what is the timeline to repair this road? Kent Scheffel suggests in Spring we mill it, then oil and chip it. Mayor says there is no drainage. Board is not prepared to spend \$712,000 on this street at this time. No motion.

- Mayor asked for 1 year and 5 year plans from the committee's. He would like to have these in the next 60 days.

New Business:

- A. Railroad update. Still in discussions. Attorney Watson and Mayor has submitted a new offer. The RR have taken off the previous annual permits. But not for future permits. Future permits will be a one-time fee. 10 of our 11 waterline and sewer lines may require possible extensions and lowering of these lines due to the high speed rail South of Village. Railroad has agreed to do 1 of those 11 which is near E. City Limits/ Brighton Crossing. Attorney Watson and Mayor will continue to work on this.
- B. Bond Checks for 7-2-2A Restoration of Street or Sidewalks return. Chris Seniker made a motion to release the bond checks, 2nd by Jamie Boyd. Roll Call: (Yes-Chris Seniker, Jamie Boyd) (No-. Kent Scheffel, Bill Oertel, Mike Roberts.) Motion Failed.

Bond Checks received 2016

Name:	Check #	Amount
Ameren Services 3/31/16	4103	\$1,000
Ameren Services 03/31/16	4104	\$1,000
Western Utility 03/31/16	8476	\$1,000
Ervin Cable Construction 03/31/16	3066	\$1,000
	TOTAL	\$4,000

- C. Travel Discussion. Attorney Watson will work on the travel ordinance required by the state.
- D. Establish new account at CNB of Brighton Water O&M due to local closer. Kent Scheffel made a motion to establish new account at CNB with Mayor Wayne Schafer, Treasurer Laura Doll and Village Clerk Billie Laubscher on account per ordinance, 2nd by Bill Oertel. Roll Call: All ayes, no nays. Motion Carried.

Executive Session: if needed for discussion of personnel matters and possible action to be taken

Problems: Mayor discussed as a mayor, he appoints the Police Chief, at this point he felt that since the election is in May that a Mayor will be in May 2017, he suggests not appointing a Chief unless Board wishes him to appoint an acting Police Chief. It was tabled at this time.

Adjournment: Kent Scheffel made a motion to adjourn at 8:14 PM, 2nd by Bill Oertel. Voice Vote: All ayes, no nays. Motion Carried.

Minutes submitted by Village Clerk Billie Laubscher