

BOARD MEETING

MINUTES

Village of Brighton Board Meeting

206 S. Main

Brighton, IL 62012

Monday, February 3, 2020 7:00 PM

1. Pledge of Allegiance:
2. Roll Call: Mayor Mike Roberts called the meeting to order at 7:00 PM. Present Trustees-, Fred Benz, Marcella Wilfong, Jamie Lake-Boyd, John Bramley, and Aaron Mead. Also, present Cynthia Tucker Village Clerk, Leanna Akers Treasurer, Public Works Manager Kaleb Kahl, and Attorney Robert Watson. Absent Bill Oertel and Mark Fitzgerald Police Chief.
3. Review Minutes and Approval: Fred Benz made a motion to approve the minutes of 01/06/20 and place them on file, 2nd by Marcella Wilfong. By Voice Vote Motion carried.
4. Matters of Recognition: Mayor Roberts has chosen the Citizen of the month. Due to scheduling conflicts, the Citizen was not available. Mayor Roberts will hold this over until next month, so the Citizen can be present at the meeting. The Business of the Month was introduced by Marcella Wilfong. This month she and the Economic Committee has chosen Den-Son Cooling & Heating, Inc. Den-Son, Inc. Cooling & Heating is located at 104 E. Center Street, open 8 am-4:30 pm, with 24-hour emergency service available. The business is owned by Ricky and Tammy Boren, and has six employees. Den-Son offers service and installation of HVAC equipment and generators. The business, which opened in 1972 was started by Rick's father, Dennis Boren, with the support of his wife, Dolores. The business is a second-generation family venture, with Nathaniel Hart preparing to be the third generation of providing a much-needed service to the community and beyond. Den-Son has been a successful business for 48 years and is still going strong. They take pride in what they provide and expect their employees to provide high-quality service. They are currently in the process of planning an addition to their building to provide needed space to accommodate their growing business. They continue to grow as a company offering maintenance, installation, and cooling and heating services for all makes, models and brands. They provide a full-range of services for airsource and geothermal (ground source) heat pumps, whole-house generators, tank and tankless water heaters. We want to thank you for all the years of dedication to our community. Mayor Roberts want to thank John Bramley for his work on the Daddy Daughter dance. John Bramley wanted to thank the entire Park Committee for all their help.
5. Treasurers Reports (Village and Water): Jamie Lake-Boyd made a motion to approve the report and place the report on file, 2nd by Marcella Wilfong. Roll Call: 5 Yeas; 0 Nays. Motion Carried 5-0.
6. Review Bills and Approval: John Bramley made a motion to approve the bills and charge to appropriate accounts, 2nd by Marcella Wilfong. Roll Call: 5 Yeas; 0 Nays. Motion Carried 5-0.
7. Hours by Employees: Information purpose only
8. Audience Comment: Courtney Chapman from Robings Manor wanted to ask the Board for use of the Schneider Park on April 4, 2020 for the Annual Easter Egg Hunt and request a donation of \$250 for candy and eggs. Jamie Lake-Boyd made a motion to approve the Schneider Park request and donation for the Easter Egg Hunt in the amount of \$250, 2nd by Fred Benz. Roll Call: 5 Yeas; 0

Nays. Motion Carried 5-0. Kevin Watson wanted to ask questions on who to contact for the properties that are a mess and unregistered cars. Mayor Roberts said that would be through our Police Department and Kevin Watson stated he has contacted them many times and nothing has been done. Kevin also told the Mayor he has personally talked to him and he was going to get things done and nothing has happened. Mayor Roberts said he did speak to the Police Department and he would follow up on it and promised the Village is trying to do better with them. Kevin Watson said maybe the fines could be increased, so that more people take it seriously.

9. Correspondence: Correspondence was read by Village Clerk Cynthia Tucker from the SWHS After Prom with a request for donation for the after prom. Jamie Lake-Boyd made a motion to donate \$150 to the SWHS After Prom, 2nd by John Bramley. Roll Call: 5 Yeas; No Nays. Motion Carried 5-0. Village Clerk Cynthia Tucker also presented to the Board a Certificate that John Bramley picked up from the Great Rivers & Routes for Community Involvement during the Brighton Sesquicentennial Celebration. Motion made by John Bramley to accept the correspondence and place it on file, 2nd by Marcella Wilfong. By Voice Vote Motion Carried.

10. **Committee Reports:**

a. **Clerk Committee-** 01/08/20, No Meeting Held

b. **Public Works Committee-** 01/27/20, Fred Benz made a motion to accept the meeting minutes and place them on file, 2nd by John Bramley. By Voice Vote Motion Carried.

- **Action Item:** Fred Benz made a motion to approve the purchase of a new flowmeter in the amount of \$3,198, 2nd by Aaron Mead. Roll Call: 5 Yeas; 0 Nays. Motion Carried 5-0.
- **Action Item:** Marcella Wilfong made a motion to approve the hiring of one part time water clerk with hours not to exceed 1,000 per year and start out pay of \$11.00 per hour- no benefits, 2nd by Jamie Lake-Boyd. Roll Call: 5 Yeas; 0 Nays. Motion Carried 5-0.

c. **Economic Committee:** 01/07/20, Jamie Lake-Boyd made a motion to accept the meeting minutes and place them on file, 2nd by Aaron Mead. By Voice Vote Motion Carried.

d. **Park Committee:** 01/09/20, John Bramley made a motion to accept the meeting minutes and place them on file. 2nd by Aaron Mead. By Voice Vote Motion Carried.

- **Action Item:** Fred Benz made a motion to approve \$69.95 for a feathered flag for the Farmers Market, 2nd by Marcella Wilfong. Roll Call: 5 Yeas; 0 Nays. Motion Carried 5-0.
- **Action Item:** Jamie Lake-Boyd made a motion to approve \$100 for Dave Mellenthin for DJ service at the Daddy Daughter Dance, 2nd by Aaron Mead. Roll Call: 5 Yeas; 0 Nays. Motion Carried 5-0.
- **Action Item:** Marcella Wilfong made a motion to approve the signed contract and payment of \$200 for the Photo Booth at the Daddy Daughter Dance, 2nd by Jamie Lake-Boyd. Roll Call: 5 Yeas; 0 Nays. Motion Carried 5-0.
- **Action Item:** Jamie Lake Boyd made a motion to approve up to \$150 for Goodie Bag items for the Daddy Daughter Dance, 2nd by Aaron Mead. Roll Call: 5 Yeas; 0 Nays. Motion Carried 5-0.

- **Action Item:** Jamie Lake- Boyd made a motion to postpone the Fireworks Contract proposals until the Park Committee makes a decision on which contract they are requesting and insurance clause can be changed per Attorney Robert Watson, 2nd by Aaron Mead. Motion Carried by Voice Vote.
 - **Action Item:** Fred Benz made a motion to replace Nate Crone on the Park Committee and replace with Bobby Groves, 2nd by Jamie Lake- Boyd. Motion Carried by Voice Vote.
- e. **Planning Commission:** 01/15/20, No Meeting Held
- f. **Public Safety Committee:** 01/20/20, Jamie Lake-Boyd made a motion to approve meeting minutes and place them on file, 2nd by John Bramley. By Voice Vote Motion Carried.
- **Action Item:** Jamie Lake-Boyd made a motion to purchase a storage locker in the amount of \$439, 2nd by Aaron Mead. Roll Call: 5 Yeas; 0 Nays. Motion Carried 5-0.
- g. **Zoning Committee:** 01/21/20, John Bramley made a motion to approve the meeting minutes and place them on file, 2nd by Fred Benz. By Voice Vote Motion Carried.
- **Action Item:** Jamie Lake-Boyd made a motion to approve the two property recommendations from the zoning board, 2nd by Aaron Mead. Motion Carried by Voice Vote.
- h. **Ordinance Committee:** No Meeting Held
- i. **Policy Manual Committee:** No Meeting Held
- j. **Closed Session Examination Committee:** 01/08/20, John Bramley made a motion to approve the meeting minutes and place them on file, 2nd by Marcella Wilfong. Motion Carried by Voice Vote.
11. **Unfinished Business:** Water Data Usage Agreement with Illinois American Water; Jamie Lake- Boyd made a motion to postpone this until next board meeting, 2nd by Fred Benz. Motion Carried by Voice Vote. Illinois American Water Shut off Agreement; Jamie Lake-Boyd made a motion to postpone this until the next board meeting, 2nd by John Bramley. Motion Carried by Voice Vote. MFT 2020 Budget; Jamie Lake-Boyd made a motion to approve the 2020 MFT Annual Street Maintenance Agreement, 2nd by Marcella Wilfong. Roll Call: 4 Yeas; 1 Aye; 0 Nays. Motion Carried 5-0. Zoning Fee's Realignment; Mayor Roberts will add Fred Benz, John Bramley, five persons to be named by the mayor, and himself as an ex officio member for realignment recommendations to be decided and taken to the Zoning Committee. The five persons were not decided and no date was set for their first meeting.
12. **New Business:**
- John Bramley made a motion to retain Illinois Codification Services to prepare ordinance codification in the amount of \$7500, 2nd by Aaron Mead. Roll Call: 5 Yeas; 0 Nays. Motion Carried 5-0.
 - John Bramley made a motion to obtain a company to prepare zoning codification if the amount is in the budget, 2nd by Aaron Mead. Roll Call: 5 Yeas; 0 Nays. Motion Carried 5-0.
 - John Bramley made a motion to approve Mayor Roberts to obtain the \$400,000 Ten Year Loan with Jerseyville Banking Center- Carrollton Bank for 1.9% interest, a higher CD rate on the CD being used as collateral- New Percentage Amount will be

given to the Mayor on February 23, 2020, and quarterly payment of \$11,007.00, 2nd by Jamie Lake-Boyd. Roll Call: 4 Yeas; 1 Aye; 0 Nays. Motion Carried 5-0.

- Jamie Lake-Boyd made a motion to postpone a decision on the Police Department Doors until additional bids with same amount of work could be obtained, 2nd by Fred Benz. Motion Carried by Voice Vote.

13. **Executive Session:** None

14. **Problems:** Aaron Mead had questions on the new building financing loan and Mayor Roberts stated we have locked in this new loan for 10 years and it replaces the construction loan.

15. **Adjournment:** Jamie Lake-Boyd made a motion to adjourn at 8:07 p.m., 2nd by Aaron Mead. Meeting Adjourned.

Minutes Submitted by Village Clerk, Cynthia Tucker


