

BOARD MEETING

MINUTES

Village of Brighton Board Meeting

206 S. Main

Brighton, IL 62012

Monday, March 2, 2020 7:00 PM

1. Pledge of Allegiance:
2. Roll Call: Mayor Mike Roberts called the meeting to order at 7:00 PM. Present Trustees-, Fred Benz, Marcella Wilfong, Jamie Lake-Boyd, John Bramley, and Aaron Mead. Also, present Cynthia Tucker Village Clerk, Public Works Manager Kaleb Kahl, Chief Mark Fitzgerald, and Attorney Robert Watson. Absent Bill Oertel and Leanna Akers Treasurer.
3. Review Minutes and Approval: Jamie Lake-Boyd made a motion to approve the minutes of 02/03/20 and place them on file, 2nd by Aaron Mead. By Voice Vote Motion carried.
4. Matters of Recognition: Mayor Roberts has chosen Amy Smith as the Citizen of the month of March. She is a great advocate of the Village of Brighton. Her and her husband run the Intentional Fitness. She promotes Brighton and you can see her on Fox 2 News promoting the village and her business. Anytime we ask either of them to help they are there for us. Words cannot express how appreciative we are for you and Tim. The Business of the Month was introduced by Marcella Wilfong. This month she and the Economic Committee has chosen Sandy's Hair Design as the March Brighton Business of the Month. Sandy's Hair Design is owned by Sandy Williams. It is a hair salon located at 33803 Woodgate Court, just off Highway 111/267, south of Brighton. The business hours vary but is generally open 9:30 am-5:30 pm. She recommends that it is best to call ahead for an appointment, but walk-ins are welcome when available. Sandy also makes house calls for people who can't drive or get out. Sandy has been in the beauty business for many years, beginning when she graduated from cosmetology school in 1990. She gained more experience working in salons, then she began her own shop at the Woodgate location in 1999. She is the sole employee. Her business has steadily grown, adding happy and satisfied customers as the years go by. She challenges herself to improve, learning new techniques. She is offering specials this month to go along with her 'Brighton Business of the Month' award- \$5 off a cut; \$10 off for perm or color for the month of March for new clients.
5. Treasurers Reports (Village and Water): John Bramley made a motion to approve the report and place the report on file, 2nd by Marcella Wilfong. Roll Call: 5 Yeas; 0 Nays. Motion Carried 5-0.
6. Review Bills and Approval: John Bramley made a motion to approve the bills and charge to appropriate accounts, 2nd by Aaron Mead. Roll Call: 5 Yeas; 0 Nays. Motion Carried 5-0.
7. Hours by Employees: Information purpose only
8. Audience Comment: None
9. Correspondence: Correspondence was read by Village Clerk Cynthia Tucker from the 2020 MS Bike Stop request on Sunday September 13, 2020. Marcella Wilfong made a motion to accommodate the 2020 MS Bike Run again this year, 2nd by Fred Benz. Roll Call: 5 Yeas; 0 Nays. Motion Carried 5-0. Mayor Roberts informed the board he had received a letter from the Commerce Commission concerning the new rail speed taking affect on March 1, 2020.

Passenger trains will now reach 110 mph coming through town and Freight trains will reach 85 mph. He said we will need to remind people not to cross the tracks. Mayor Roberts stated he also received a letter from Carrollton Bank that the loan is complete and they will make a donation to the village. Mayor Roberts stated he will appreciate their generosity.

10. Committee Reports:

- a. **Clerk Committee-** 01/08/20, No Meeting Held
- b. **Public Works Committee-** 02/24/20, Aaron Mead made a motion to accept the meeting minutes and place them on file, 2nd by Marcella Wilfong. By Voice Vote Motion Carried.
 - **Action Item:** Fred Benz made a motion to approve the purchase of a new Chevy Colorado with payoff for the 2018 F150 coming from O&M for the trade in of the 2018 with the difference in amount of \$2,702, 2nd by Jamie Lake-Boyd. Roll Call: 5 Yeas; 0 Nays. Motion Carried 5-0.
 - **Action Item:** Fred Benz made a motion to approve the repair of two pumps for the Virginia Street Lift Station in the amount of \$5615, 2nd by Aaron Mead. Roll Call: 5 Yeas; 0 Nays. Motion Carried 5-0.
- c. **Economic Committee:** 02/04/20, John Bramley made a motion to accept the meeting minutes and place them on file, 2nd by Aaron Mead. By Voice Vote Motion Carried.
 - **Action Item:** Jamie Lake- Boyd made a motion to approve up to \$500 for purchase of distance signs for the walking track, 2nd by Aaron Mead. Roll Call: 5 Yeas; 0 Nays. Motion Carried 5-0.
 - **Action Item:** Jamie Lake-Boyd made a motion to approve up to \$1000 for a grant writer, 2nd by Aaron Mead. Roll Call: 5 Yeas; 0 Nays. Motion Carried 5-0.
 - **Action Item:** John Bramley made a motion to approve the Pet Mayor, 2nd by Jamie Lake- Boyd. By Voice Vote Motion Carried.
- d. **Park Committee:** 02/13/20, Jamie Lake-Boyd made a motion to accept the meeting minutes and place them on file. 2nd by Aaron Mead. By Voice Vote Motion Carried.
 - **Action Item:** Marcella Wilfong made a motion to approve Independence Day at the Park to be held on July 4, 2020, 2nd by Aaron Mead. Roll Call: 5 Yeas; 0 Nays. Motion Carried 5-0.
 - **Action Item:** Marcella Wilfong made a motion to approve purchasing of contest rewards for the events at the Independence Day at the Park, 2nd by Aaron Mead. Roll Call: 5 Yeas; 0 Nays. Motion Carried 5-0.
 - **Action Item:** Aaron Mead made a motion to approve the signed contract and payment of \$800 for band Sit Down and Get Down for the Independence Day at the Park, 2nd by Jamie Lake-Boyd. Roll Call: 5 Yeas; 0 Nays. Motion Carried 5-0.
 - **Action Item:** Aaron Mead made a motion to approve the Trivia Night Fundraiser with no out of pocket expense, 2nd by Fred Benz. Roll Call: 5 Yeas; 0 Nays. Motion Carried 5-0.
- e. **Planning Commission:** 02/19/20, No Meeting Held
- f. **Public Safety Committee:** 02/10/20, Aaron Mead made a motion to approve meeting minutes and place them on file, 2nd by Marcella Wilfong. By Voice Vote Motion Carried.

- **Action Item:** Jamie Lake-Boyd made a motion to purchase \$150 in gift cards from Shell, \$150 in gift cards from Casey's, and \$200 in gift cards from the car wash from the Mustache March Account for the Officers to give random gifts, 2nd by Aaron Mead. Roll Call: 5 Yeas; 0 Nays. Motion Carried 5-0.
- g. **Zoning Committee:** 02/18/20, John Lake- Boyd made a motion to approve the meeting minutes and place them on file, 2nd by Marcella Wilfong. By Voice Vote Motion Carried.
- **Action Item:** John Bramley made a motion to approve the two property recommendations from the zoning board, 2nd by Jamie Lake-Boyd. Motion Carried by Voice Vote.
- h. **Ordinance Committee:** No Meeting Held
- i. **Policy Manual Committee:** No Meeting Held
- j. **Closed Session Examination Committee:** No Meeting Held
11. **Unfinished Business:** Water Data Usage Agreement with Illinois American Water; Kaleb is working with the software company and plans to have all the details at next month's meeting. Illinois American Water Shut off Agreement; Mayor Roberts stated this will also be carried over to next month. Zoning Fee's Realignment; Mayor Roberts will have the five persons to be named by the mayor at the next Board Meeting. Police Department Door Repair Bids; John Bramley will have more bids at the next Board Meeting.
12. **New Business:**
- Marcella Wilfong made a motion to combine the Village Wide Yard Sale with the 35 Mile Rt 111 Yard Sale to be held on Friday June 5th & Saturday June 6th, 2020, to allow people to use the Schneider Park to hold their sales or vendors, and cost would be \$10 for the Map and proceeds would go towards autism in care of the Southwestern School District and the Fall Village Wide Garage Sale will be held on Saturday September 19, 2020, 2nd by Jamie Lake Boyd. Roll Call: 5 Yeas; 0 Nays. Motion Carried 5-0.
 - Jamie Lake- Boyd made a motion to change the ordinance to allow Trustee's to be paid monthly instead of quarterly on the 15th of the following month, 2nd by Fred Benz. Roll Call: 5 Yeas; 0 Nays. Motion Carried 5-0.
 - Marcella Wilfong made a motion to approve a certified appraiser for 303 W. Center St. Sale, 2nd by Aaron Mead. Roll Call: 5 Yeas; 0 Nays. Motion Carried 5-0.
 - Mayor Roberts wrote a letter for social media and the newspaper to encourage everyone to answer the census.
 - Jamie Lake- Boyd made a motion to approve the \$596.78 repair bill for the 2016 Explorer from Roberts Ford, 2nd by Aaron Mead. Roll Call: 5 Yeas; 0 Nays. Motion Carried 5-0.
13. **Executive Session:** None
14. **Problems:** Marcella Wilfong made a motion to approve an ordinance change on the parking for Myrtle Street, 2nd John Bramley. Roll Call: 5 Yeas; 0 Nays. Motion Carried 5-0. Kaleb Kahl spoke about the street issues and the weather this winter has made them worse than before. The Public Works department has tried to patch and fix with Cold Patch and the temporary fix didn't come close to repairing or fixing any

issues. The streets are scheduled to have summer work done on them, so this will be a busy summer.

15. **Adjournment:** Jamie Lake-Boyd made a motion to adjourn at 8:06 p.m., 2nd by Aaron Mead. Meeting Adjourned.

Minutes Submitted by Village Clerk, Cynthia Tucker
