

BOARD MEETING

MINUTES

Village of Brighton Board Meeting

206 S. Main

Brighton, IL 62012

Monday February 01, 2016 7:00 PM

1. Pledge of Allegiance: Mayor Schafer called the meeting to order at 7:00 PM.
2. Roll Call: **Present:** Mayor Wayne Schafer, Trustee's: Kent Scheffel, Bill Oertel, Chris Seniker, Paige Beilsmith, Jamie Boyd. Chief of Police Levertt, Treasurer Laura Doll, Attorney Robert Watson. Steve Mount, PW MGR, **Absent:** Trustee: Mike Roberts. Clerk Billie Laubscher
3. Review Minutes and Approve: Chris Seniker made a motion to approve the minutes and place them on file. 2nd by Jamie Boyd. Voice Vote, All ayes, no nays. Motion Carried.
4. Treasurers Reports (Village and Water): Bill Oertel made a motion to approve the treasurer's reports, 2nd by Kent Scheffel. Voice Vote, All ayes, no nays. Motion Carried.
5. Bills: Jamie Boyd made a motion to approve the bills and charge to appropriate accounts, 2nd by Bill Oertel. Roll Call: All ayes, no nays, Motion Carried.
6. Hours by Employees: Information item only
7. Brad Skertich, Superintendent Southwestern School discussed the Illinois County School Facility Tax. This tax is designed to have a low impact on key businesses and people on fixed income. If the product is not currently taxed, it will not be taxed under the School Facility Tax such as cars, trucks, ATV's, boats, RVs, drugs, farm equipment and part or farm inputs. This tax can be used for security, entrances, safety, disabled access, roof repairs, parking lots, additions, renovations & new facilities. It cannot be used for textbooks, buses, computers, operating costs, salaries or Benefits. If approved by voters during the March 15 election in Macoupin County, 20% of the \$282,000 would go towards existing debt for past facility improvement bonds, the remaining 80% approximately \$225,000 would go towards renovating the high school. In Jersey County, the tax was approved in April 2015 and 20% (\$34,000), is being applied towards existing debt for past facility improvements. This will drop the bond and interest portion of property owners tax bills 3 ½ cents. Money generated from Jersey County is being utilized to complete renovations at the high school this summer. Phase 1 includes electrical upgrades and window renovations at the high school this summer. Phase 2 will include the addition of 2 HVAC units at the high school during the summer of 2017. Each year after an additional HVAC unit will be added until 90% of the high school is air conditioned, approximately four years. The potential success of the Macoupin County Sales Tax would shorten this time frame from four to two years.
8. Audience Comment:
 - Courtney Chapman from Robings Manor Discussed the Easter Egg hunt March 19, 2016 at 10AM at Schneider Park. Jamie Boyd made a motion to donate \$250, 2nd by Bill Oertel. Roll Call: All ayes, no nays. Motion Carried.
9. Correspondence:
 - Jerseyville Police Department D.A.R.E. Donation, no action.
 - Norris Family Thank you.
 - JCBA Business Dinner March 03, 2016: Chris Seniker made a motion to purchase trustee tickets based on who can attend and confirms their reservation with the Clerk before February 22, 2016, 2nd by Kent Scheffel. Roll Call: All ayes, no nays. Motion Carried.

Committee Reports:

10. Clerk Committee- 1/26/16

Action Item: Approval of Boco bid plus additional for electronic move for Board/Clerk's Office/Treasurer's Office relocation. Clerk's Committee proposes adding two walls and on additional door to have a more professional area. Mayor discussed that at a Board meeting, all the equipment is sitting out. Trustee Oertel says there's 17 doors on drawing and would this go like the bid on the overhang project. Treasurer Laura Doll discussed that there are currently 17 doors, all this does add one wall with door in current clerk's area for a new mayor's office and a wall in Steve's office for treasurer. Steve has an office at the waste water plant if needed. Trustee Jamie Boyd suggested Mayor doesn't need an office. Currently Mayor Schafer uses his own laptop, own cellphone and his own personal vehicle that he doesn't charge. Chief Levertt discussed security wise, the treasurer's desk should not be in public view. Trustee Kent Scheffel discussed that the clerk needs a window and splitting the treasurer and clerk who share the same computer programs and printers would not work. Trustee Bill Oertel suggests that the Clerk should have a window. Mayor discussed that the clerk and treasurer work hand in hand using same cabinets and work together on all the issues. Board discussed that another option is using the hall for Board Meetings, however, the hall is rented out to other entities at the same time and there's no way to use hall for executive sessions. Bill Oertel made a motion to send this back to the committee for further review, 2nd by Jamie Boyd. Roll Call: All ayes, no nays, Motion Carried.

- **Action Item:** Approval of Hall Rental Policies. Board discussed the rental of the hall use by employees and Board Members. Chris Seniker made a motion to approve the hall rental policies of all employees (full time and Pat time) and elected official one time per year at no cost, thereafter at full price. Jamie Boyd amended to add Attorney, 2nd by Paige Beilsmith. Approval of amended motion- Voice vote, all ayes, no nays, Motion Carried. Approval of the motion- Voice vote, all ayes, no nays, Motion Carried.
- **Action Item:** Approval of the Direct Energy Contract: Mayor discussed by changing the supply source of electricity and gas to Direct Energy, but still using Ameren lines and Ameren as who to call for emergencies, this will save the city \$16,000 per year. Jamie Boyd made a motion to use Direct Energy for 1 year supply, 2nd by Chris Seniker, Roll Call All ayes, no nays, Motion Carried.

Chris Seniker made a motion to approve the minutes and place them on file, 2nd by Jamie Boyd. Voice Vote, All ayes, no nays,

11. Economic Committee – No Meeting

12. Park Committee-01/07/16 Meeting Minutes

- **Action Item:** Premier Works Rides for Independence Day at the Park Friday, July 01, 2016 and Saturday July 02, 2016. Saturday, July 02, 2016 is night of fireworks.

Chris Seniekr made a motion to have Premier Works Rides on Friday, July 01, 2016 and Saturday, July 02, 2016, 2nd by Jamie Boyd. Roll Call: All Ayes, no nays. Motion Carried

- **Action Item:** Hire Outlaw Band for Friday, July 01, 2016 at a cost of \$400.

Bill Oertel made a motion to hire outlaw band for \$400 on Friday, July 02, 2016, 2nd by Jamie Boyd. All Ayes, no nays. Motion Carried.

- **Discussion Item:** Discussion of Brighton Athletic Association and Insurance. Their proof of insurance ended in November. The Board understands they are starting to work on installing lights, Village needs proof of insurance with Village listed as additional insured before work on lights or before the league starts.

Jamie Boyd made a motion to accept the minutes and place them on file, 2nd by Bill Oertel. Voice Vote, All ayes, no nays. Motion Carried.

13. Planning Commission-01/20/16 Meeting Minutes: PGAV is working working on the recommendations they have been given. There will not be a February meeting, but will resume in March with a comprehensive plan.

Bill Oertel made a motion to approve the Planning Commission Minutes, 2nd by Chris Seniker: Voice vote, All ayes, no nays. Motion Carried.

14. Public Safety Committee-01/11/16 Meeting Minutes

- Action Item: Approval of New Radar. Current radar is beyond repair.

Bill Oertel made a motion to approve new Radar, 2nd by Jamie Boyd. Roll Call: All ayes, no nays. Motion Carried

- Action Item: Approval of Light bar/cage for 2015 SUV

Bill Oertel made a motion to approve light bar/car on 2015 SUV, 2nd by Chris Seniker. Roll Call: All ayes, no nays. Motion Carried.

Jamie Boyd made a motion to accept the minutes and place them on file, 2nd by Chris Senker. Voice Vote, All ayes, no nays. Motion Carried.

15. Public Works Committee-01/25/16 Meeting Minutes

- Action Item: Discussion and approval of TV camera under Main Street sewer line This has been a discussion of the two trunk lines. Bill Oertel discussed bidding Main to lift station on Palmer. Kent Scheffel Chris Senker made a motion to bid the TV Camera under Main St to liftstation Palmer wastewater , 2nd by Kent Scheffel. Voice Vote, All ayes, no nays, Motion Carried.

Chris Seniker made a motion to approve the minutes, 2nd by Kent Scheffel. Roll Call: All ayes, no nays, Motion Carried.

16. Zoning Committee-No Meeting

Old Business:

New Business:

- 1) Update and Approval, if needed, on E. City Limits Road/Main St. Project- Dave Godar, Engineer with Sheppard, Morgan and Schwaab discussed the project with an aerial view of E. City Limits Road. This current photo does not show the 2nd circular drive the school put in. We have begun doing some design work on this road with original concept was to get the road built just beyond the school entrance and that's what our engineering agreement was based on. Going into this we knew this area was very flat and drainage was very poor with not much of a ditch. Originally we knew if we put in a curb and gutter and storm drain we'd need a place to outlet that storm drain. That we'd have to ditch to the East and down to the Village limits. But the recent survey shows that the elevations are very flat and it's not deep enough either. In order to make curb, gutter and storm ditch work in there, we'd would have to extend ditch down to the big deeper ditch just before the railroad track. This would have additional excavations, additional costs. Original cost estimate was \$610,000, with this drainage, estimate of \$725,000. This would involve some agreement with the Township and some homeowner land acquisition. This would be about 6' deep at that end with a slope. The storm sewer was planned on the North side. The big issue for this road is the road traffic with the school and the apartment building. Mayor stated this is a safety concern and he originally brought it to Board to go from school to highway. The Board asked to get costs to the Railroad tracks. The original costs was close to \$300,000. The preliminary survey was chosen by Board to come from MFT fund. The Railroad is in process of doing a "soft" approach on the East side which would have a stop sign installed on N. Market, which means they will level out the approach instead of such a steep incline. The Railroad is waiting on funding. Mayor suggests we go ahead on the original portion to the school seeking funding. The sidewalk would be only from apartments to in front of school and on South side of road to school. This was left out of the original bid since working with the school. This puts a lot of burden on Virginia Street using that sidewalk that goes South from the school. The hope is to alleviate some of the pressure in that subdivision. Trustee Jamie Boyd asked if there is a projected costs for any land acquisitions that may be needed. Mayor discussed that Village Attorney Watson would secure those. Trustee Chris Seniker discussed that a sidewalk to the highway really makes no sense because there's really no kids that cross the highway. And unfortunately, they still use the Virginia Street. Discussed if the school extended a road to Virginia Street. Mayor discussed this is part of safety and economic

growth. Board discussed the safety on Virginia Street. Board agrees this road needs improvement but concerned with the unknowns. The \$725,000 is digging the ditch down to near Railroad due to the storm water. Dave Godar mentioned that if the township road would ever be improved the design policy would be a 24 foot road and with a shoulder of as much as 8 foot. If we would dig the ditch up there, we would allow for their future upgrade of that road including the shoulder and then you'd have maybe extra foot or two for extra leave way, then go down at a 3-1 slope but that would go out maybe 10 feet extra of the road. So you would have a wide shoulder and the ditch would be out there. So they could come in and not have to move that road, but build upon what was there. Board discussed if the Township could help with any of the funding of this area and what effects this would have on the houses on the North side of the road there. On the North side would be the 6 foot and it would not affect the North side of the road. This would just tie into the existing culvert on this side. Discussed what the Board would like to do. Discussion that they would still like to see N. Main Street done also. And what borrowing there could be. A 10 year note could be used and handled for the construction. The preliminary engineering was approved prior, leaving the construction and engineering of the road. Discussed the safety again. Trustee Chris Seniker discussed getting a better feel from Township and get a better idea of what the land acquisition would be. Board asked Dave to get a cost associated for the area owned by the township. Attorney Watson to work on land acquisitions. Mayor discussed that we currently don't have the funding available and this is something we would have to look into. Trustee Chris Seniker discussed if we don't put the sidewalk in to highway, is there anyway school could help out. Dave Godar talked about where the school buses turn around and needing wider areas to turn. He discussed that near the RR tracks, this does not include curb and gutter. And there could be some potential conflict with an existing waterline there, improving that section. They haven't started designing this yet, but this is one thing he started looking at is that water line on the South side. On the North side, he thinks all utilities are clear. If we don't have curb and gutter, we really need a drainage ditch that is designed to drain at 3-4' deep. The original \$300,000 did not include the curb and gutter in that section. Board discussed this could be about a million dollars if it goes all way to RR tracks. Mayor reminded that the original was to the last entrance to the school to contain costs and provide safety. Board discussed that entire road, with flared entrances for school, with road at 12' lanes, similar to W. Center Street. Dave suggested that W. Center has 18" gutter width, he'd suggest 24" gutter for drainage reasons. Trustee Kent Scheffel discussed if there was a ballpark figure on Main St. Dave Godar discussed there's a force main and waterlines thru there, so his preliminary costs were going to be way too low with the extra costs with water lines. So there's a lot of questions on Main street since there are lot of extra infrastructure there with the utilities. But estimated 2.5 million. This would be a challenge with the new sidewalks at a set grade and to match that but they weren't put in to work with curb and gutter. On E. City Limits, there's not quite so many obstacles there. Board would like more costs associated with the Township area. On the remainder of that road by Township, we are talking open ditches. Mayor asks if Board wants SMS to engineer any additional area. Mayor asked Dave to get the amount of ditching on the township area. Dave asked if he needs to proceed with the design. He has a contract to design to the school property and currently on hold since Board asked to go further West. The design costs of \$66,000 is the costs to second school entrance and then they discovered area had the drainage issue. Trustee Paige Beilsmith asks what the costs would be to design to the rest of the way and what costs associated that is Township property. Dave suggests thinking of this as phases. Phase one could be to school entrance, with the additional in another phase. Trustee Chris Seniker discussed that with rates as low as they are now, it's more about knowing the costs ahead of time. Dave says it's not been surveyed yet, these are just preliminary numbers and not designed yet. Trustee Jamie Boyd suggests waiting till Mayor and Dave talks to Township regarding this property.

- 2) Discussion and Approval of State of Illinois Dept. of Central Management Services Local Government Health Plan Benefits. Treasurer Laura Doll and Clerk Billie Laubscher have been working on the insurance with the State that supplies insurance to many local governments. Laura Doll, Treasurer discussed that since the IML Conference and meeting the State representative for the Department of Central Management Services, Bureau of Benefits Local Government Health Plan Benefits, they have been working on the insurance. It's almost like piggybacking off the government insurance allowing for larger group pricing than getting insurance for a group of 8. This would allow Village to be with more group, saving money. Currently monthly premium per employee is \$776 with an ordinance in place that Village pays 25% of cost for spouse. With going to this new insurance plan, the cost per person is \$576 per person and lowers all the insurances. Plus

- the deductible is \$1,500. Prior, the insurance deductible was \$2,500 with Village reimbursing after the first \$500. The Village proposes that we go to the \$576 per person and if the employee would like to upgrade, the employee can pay the difference by payroll deduction. By changing the insurance, Village could save up to \$22,000 per year without including the savings on deductibles. The insurance representative will come down and speak to each employee and discuss which will be the best plan for them. This plan also includes vision which it doesn't include now, plus dental. There would be no lapse of coverage. Board discussed the Village pays 100% now of employee's and 25% of spouse. Laura discussed that this insurance could cover part time and elected officials with part time and elected paying their own. With the new deductible, the ordinance on the reimbursement needs changed to reimburse of \$1,000. Discussion took place on the 25% spouse. Chris Seniker made a motion to go with the new insurance plan with the Department of Central Management Services, 2nd by Paige Beilsmith: Roll Call: All ayes, no nays, Motion Carried. Bill Oertel made a motion to reimburse the \$1,000 of the \$1500 deductible (with employee paying and supplying payment and EOB first) and not pay the 25% of the monthly spousal premium. 2nd by Paige Beilsmith, Roll Call: Ayes-Kent Scheffel, Bill Oertel, Chris Seniker, Paige Beilsmith. Nays-Jamie Boyd. Absent-Mike Roberts. Motion Carried. Attorney Watson to draft new ordinances regarding the deductible of \$1,000 and amending the ordinance regarding 25% for spouse
- 3) Update of Municipal North Wall (Hastings Mutual Insurance Company). Mayor discussed that the North was tuck pointed previously and the workmanship was not as good as where the rest of the building had been tuck pointed later on. This was turned over to their carrier since the leaking was still on the North side. The Hastings Insurance company denied the claim. The North wall continues to leak. Mayor discussed that we could either redo the tuck pointing ourselves and the limestone cap over the ridge of the walls absorbs water causing water to go between the bricks. Attorney Watson was asked if this was something that could be taken back to the courts and how long it would be. Attorney Watson thought this could be several years and would cost \$4,000 to \$5000. Discussed that the costs to redo the tuck pointing by re-grouting the North wall runs about \$11,000. Chris Seniker made a motion to put out the tuck pointing of the North wall and the ridge stone cap out for bid, 2nd by Bill Oertel. Roll Call: All ayes, no nays. Motion Carried.
 - 4) Discussion of electricity/lights Schneider Park. Bringing in the July events, the large and small pavillions are not designed to handle electrical currents as we use them. Pointer Electrical bid it in 2 phases. The real problem in order to accommodate the July events for the band and carnival rides, and food and vendors, we do not have the correct power sources. This may have to be done quickly if we have to contact Ameren on moving meters or other problems. The park needs some electrical upgrades. Since this is not a budgeted item, we'll have to figure out how to pay for this. Pointer Electric Bid on the big pavillion \$6,960 small \$5950 for a total of \$12, 910. Recommends installing 200 amp single phase, breaker panel and breakers as need. Board discussed if Ameren could engineer this. Mayor will call Ameren and discuss this. Board discussed this may run into time constraint with the July 01-02, 2016 Event. Tabled until March meeting and further information.

Problems:

- Board discussed if the final payment for the N. Main waterline has been made. Discussed this is governed by USDA. And the final payment has not been made yet.
- Kent Scheffel discussed at the Riverbend Growth Association last week, MS Bike recognized Brighton again for the Spirit award and commented on the friendliness and the banners Brighton provided. Mayor discussed that the Jersey County Business Association meeting last month, MS also discussed Brighton there.

Adjournment: Chris Seniker made a motion to adjourn at 9:14 PM, 2nd by Bill Oertel. Voice Vote, All ayes, no nays, Motion Carried.