

BOARD MEETING MINUTES

Village of Brighton Board Meeting
206 S. Main
Brighton, IL 62012

Monday April 04, 2016 7:00 PM

1. Pledge of Allegiance: Mayor Schafer called the meeting to order at 7:00 pm with Pledge of Allegiance.
2. Roll Call: Mayor Schafer, Trustee's Kent Scheffel, Bill Oertel, Chris Seniker, Paige Beilsmith, Mike Roberts. Absent Jamie Boyd. Also in attendance, Clerk Billie Laubscher, Attorney Watson.
3. Review Minutes and Approve: Chris made a motion to approve the minutes and place them on file, 2nd Bill Oertel. Roll Call: All ayes, no nays. Motion Carried.
4. Treasurers Reports (Village and Water): Bill Oertel made a motion to accept the Treasurer's Report, 2nd by Paige Beilsmith. Roll Call: All ayes, no nays. Motion Carried
5. Bills: Mayor read the bills received after Board Packet was sent. The Railroad Management is one of the parcels we are in negotiations with over the railroad. Attorney Watson suggest postponing this \$431.88 payment. Kent Scheffel made a motion to pay the bills with exception of Railroad Management since this is in question with the lease agreement with Railroad for the waterlines easement, 2nd by Mike Roberts. Roll Call: All ayes, no nays. Motion Carried
6. Hours by Employees: No Comment
7. Audience Comment: None
8. Correspondence: None

Committee Reports:

9. **Clerk Committee**- No Meeting
10. **Economic Committee** – 03/01/2016 Meeting Minutes. JCBA has a newsletter Mayor Schafer would like Economics Committee to look at. Chairman Paige Beilsmith discussed the current newsletter and the banners they are looking at purchasing. Kent made to approve the minutes and place them on file, 2nd by Bill Oertel. Voice Vote, All ayes, no nays. Motion carried.
11. **Park Committee**-03/9/16 Meeting Minutes
 - **Action Item:** Approval Schneider Park Bathroom Cleaning. Mayor had the cleaning done for the half of March when bathrooms were opened at \$150 to Bob Clark. Bob has submitted a bid to clean bathrooms daily at \$300 per month. Mike made motion to hire Bill Bob Clark at \$300 per month, 2nd by Bill Oertel. Roll Call, All ayes, no nays, Motion Carried.
 - **Action Item:** Discussion and Approval, if needed, of playground installation bids And landscaping at Schneider Park. American Parks Company, seller bid \$4027. Clerk discussed that the American Parks had dropped their bid to \$4,000. The original approval from Board was for \$4,000. Mayor asked Mike Roberts if he had received other bids. Mike has received four other bids, three of which called back and said they were so busy, they had to withdraw their bids. Jun Construction was the bid at \$4,000 Mike had with him. Mayor discussed that the American Parks had a 1 year warranty and were the original sellers of the equipment. Mike discussed if American Parks was an Illinois Company and he hoped they knew they had to pay prevailing wage with certified accounting on it. Mike discussed Jun would get right on it and it get it done. Bill Oertel asked if Jun would guarantee for a year also. Mike did not know but would check with Jun. Kent made a motion to hire Jun to install the playground if year guarantee at Schneider Park, 2nd by Paige Beilsmith. Roll Call, All ayes, no nays, Motion Carried
 - **Action Item:** Discuss Schneider Parking lot bids. The Bid opening on 3/29, low bid is Maul Excavating, On the South of road is the handicap spot, total of 5. Up in the NW corner is a non-

park are which is where the dumpsters and stuff would be put. In the SW corner is line stripping more so for the way traffic flows in and out of that lot for safety reasons. There were 5 bids, lowest bidder is Maul at \$ 67,267.95. Chris Seniker asked where we were going to get the money. Mayor discussed that he has talked with Laura, the treasurer about this. The job could not start till 30 days till after tonight, would take 30 days to complete job and we would not make payment until then. Retain 5% until punch list is completed. Would probably have two payment probably in July and August. Discussed the current balance in Park Fund and the current expected expenditures, Lights \$6,700, Band for Independence Day, Carnival costs, mulch expected cost for playground and Fireworks at \$8,000. Discussed if Economic Committee will solicit funds for fireworks. Chairman Paige Beilsmith of Economic Committee will solicit funds, not secure the firework funds. Mayor discussed that BDA could probably secure \$8,000 between now and June. Then we could borrow from another department, however, this has to be paid back within 1 year, meaning June or July of 2017. Mayor discussed right now the Board is going to have to make some tough decisions, but the end result will be a nice parking lot that has been discussed for years. Currently everyone uses these parks with any cost associated, while the Village pays for maintenance, lights and now this parking lot. Is there a way to generate revenue. Currently baseball, cross country, soccer, little league soccer, select baseball teams and used to be football. BMX meters their own electricity, and has their own porta- potties since they are so far from facilities. They have National meets and park a few campers there for a weekend at that time. All the surrounding communities has a feed base for every type of event going on. In Jerseyville, the city does the collection of those fees then a percentage goes to the city for the maintaining of their sports complex area. That's how they maintain their parks. We are one of the few communities that doesn't charge anything. There's a cost to maintain and keeping the parks beautiful. The tax base brings in approximately \$19,999 now, however this will be different next year. If we do this and borrow from another department within Village, this will have to be paid back and Mayor is trying to offer a suggestion to enhance our parks revenue. The Board discussed the Discussed that Mayor has discussed that if there is a charge, then it needs to be uniform across the board. Discussed insurance needed for the entities that use the park. Discussed Boosters bought the scoreboard at ball diamond. The other scoreboard at football is the one the Village bought, then had to repair after the storm in 2013. We have bought the soccer goals, which is being utilized a lot. Mayor discussed he has talked to John Bramley regarding the Car Show. Chris Seniker discussed that if Village has to charge, then it needs to be a flat fee for all entities. There is also select ball teams using park. Bill Oertel asked if there were fee's in place for the select teams? Plus all proof of insurance needed. Board discussed that several of the school sports are not school but clubs such as cross country and soccer. Coaches are not paid, it's parent paid. Board discussed if this is not a funded sport from the school, does their insurance apply to these entities? That we have to have the proof of insurance. Chris discussed he struggles charging the schools or the Robings Manor Easter Egg Park. Does the Proof of Insurance apply to all entities? Yes, Proof of Insurance is needed by all who use park. Mayor discussed the parking lot is something they have wanted for a long time and we're half way there and this the second time we've bid out this parking lot out. Right now we are a free entity and have been for years. And there's no other Community that does this. Mayor asked Mike what Betsey Ann charges. Currently they does not charge, but will accept donations just as Village of Brighton does for Schneider. Chris Seniker discussed he would love the blacktop for the \$67,000. But would the \$67,000 be better on a street or other things within Village. Mike Roberts discussed that a survey completed several years ago by the residents showed the number one thing community wanted was adequate parks. Clerk added the number one thing was really was a swimming pool. Mike

discussed that the survey wanted a better park, they wanted green space and that we have borrowed other money for other things in water, sewer and other things but we've never put money into the parks. Any community bringing people in, Wayne had a great meeting trying to bring people in to build in Brighton but you've got to have a nice park. We've come a long way in the last 4 years. New playground at Betsey Ann, new playground equipment at Schneider park. This is baby steps and we just need to keep throwing money at it. Chris discussed the fiscal year ends June 30 and we should start working on budget by then. Could part of this be taken out of Park budget and could the park budget be scaled back to fund half of this? Mayor discussed we could borrow from ourselves for only 1 year since we have a 60 day window to get this done. Mike Roberts discussed 4 years ago, Parks Committee borrowed for a lawn mower. Mayor discussed that if it was borrowed, it was paid back within one year. Mayor discussed that all sports pays a fee in Jerseyville. Kent agrees that nice parks draws people into town and brings in money, he would rather see blacktop go down in the town for example as far as that kind of money would get us going from highway past fire department which is first street on right into town from the South. Kent discussed not curb and gutter, just blacktop as much in streets that we can. That the amount of traffic there and a street like that is used every day. And yes parks are used every day, but they could see the street driving thru town. Mayor discussed that W. City Limits is a very nice road, but the cost to just blacktop Brown was \$57,000. He agrees, he would love smoother roads, but the funding from the State of IL is not there. Chris Seniker asks how much do we really think we could make and what would we really be able to charge? Mayor discussed that \$5,000 would probably be a realistic amount of revenue. Mayor says this continues in the parks, we're always going to be trying to improve. This is something the parks committee has been asking for this parking lot for years. Chris discussed we have two parks, could possibly we do anything at Betsey Ann. Village just updated concession and bathrooms at Betsey Ann, put new playground, improved lights, oil and chip front park of Betsey Ann, new faucets, improved dugouts there. BAA has helped with Betsey Ann Park also. If the Schneider Parking Lot is approved, then we can give a start date middle of April to end of April contingent on weather. Chris Seniker asked if borrowing from ourselves, what are we looking at? Mayor discussed \$40,000. Attorney Watson discussed since it's not listed in budget that we would have to have payment in July. Mike Roberts made motion to accept low bid from Maul and borrow needed funds, 2nd by Bill Oertel. Roll Call: Kent-N, Bill Oertel-Y, Chris Seniker-Y, Paige Beilsmith-Y, Mike Roberts-Y, Jamie Boy-Absent. Motion Carried.

- Bill Oertel made a motion to accept the Park Committee minutes 2nd by Kent Scheffel, Voice Vote, All ayes, no nays. Motion Carried.

12. **Planning Commission-03/15/2016 Meeting Minutes.** Mike Roberts asked if the plan presented in the past meeting, were the parks mentioned. Chairman Kent Scheffel said it was not a complete report, but a draft and something may be included in future.

Mike Roberts made a motion to accept the Planning Commission Minutes, 2nd by Bill Oertel. Voice Vote, Motion Carried.

13. **Public Safety Committee-03/21/16 Meeting Minutes.** Chris Seniker made a motion to accept the Public Safety Minutes, 2nd by Paige Beilsmith. Voice Vote. Motion Carried.

14. **Public Works Committee-03/28/16 Meeting Minutes**

- **Action Item:** Purchase of 12 Flags at \$16.12 American made, Mike Roberts made a motion to purchase the 12 flags, 2nd by Bill Oertel. Roll Call: All ayes, no nays, Motion Carried.
- **Discussed F450.** Bed rust out. 1,820 to sand and paint from Carlinville Truck Equipment. \$1,748 from Brighton Collision. \$102 difference. Discussed this a maintenance issue and Public Works can get this done without Board approval.

- Bill Oertel made a motion to accept the Public Works minutes and place them on file, 2nd by Chris Seniker. Voice Vote, All ayes, no nays. Motion Carried.

15. **Zoning Committee-03/15/2016 Meeting Minutes and Zoning Permits.**

Kent Scheffel made a motion to accept the Zoning Minutes and Permits and place them on file, 2nd by Mike Roberts. Voice Vote, All ayes, no nays. Motion Carried.

Old Business:

A. Information Letter of Brighton Center Street Railroad Crossing-no questions

New Business:

- 1) Discussion and Approval, if needed, on E. City Limits Road/Main St. Project, Mayor discussed that JCBA discussed that we talk with USDA regarding funding for project. Mayor will set a meeting to discuss their funding, does he have Board approval? Yes, see if USDA has funding for E. City Limits.
- 2) Informational on proposed change to UPRR crossing of Center Street
- 3) Informational Ameren Agreement, approval of if needed. Currently using parking lot. Ordinance is \$1,000 which is returned 6 months after the project is done. Ameren asking for exclusive rights for the parking lot for their vehicles. Board would like this to be removed. Mayor discussed that last week Billie and the Mayor went to all the outside vendors working on this railroad in this town, requesting proof of insurance and the \$1,000 refundable bond. Many has complied.
- 4) Approval of IEPA Final Sewer Georgene Acres, Attorney Watson to finalize with Cas. Mike Roberts made motion to approve IEPA Final forms with Attorney Watson and Cas Sheppard, 2nd by Kent Scheffel. Voice Vote All ayes, Motion Carried.
- 5) Discussion and Approval, if needed, Hwy 111 Waterline relocation, Cas discussed that the counter offer letter that Village would pay the engineering fees of \$14,000 and could not pay to move the waterlines in that area and Village to pay for Attorney Watson's legal fees with IDOT paying the \$337,000. Chris Seniker made a motion to accept the counter offer letter to IDOT, 2nd by Kent Scheffel. Roll Call All ayes, no nays. Motion Carried. The waterline on 111 running to Godfrey is scheduled to be moved by IDOT/HS Rail by Dec. 17. Mayor discussed that engineer should oversee our Village portion of rerouting. Resolution 795 Authorizing President and Clerk to execute documents for IDOT HWY 111, Bill Oertel made a motion to approve Resolution 795, 2nd Kent Scheffel. Roll Call: All ayes, no nays. Motion Carried.
- 6) Sewer Depreciation Account Discussion. Discussed the rate offered currently at CNB at .55, 4 bids were secured. First Bank at 7%, Liberty Bank at .3% and Alton Community Federal Union at 1.5% but at 60 months, suggesting the money is split into several CD's with 3 month interest penalty if pulled early. Carrollton Banking (Jerseyville Banking Center) was where the USDA loan went thru and where we currently have several accounts. Chris Seniker made motion to move Sewer Depreciation Account to Carrollton banking at .8%, 2nd by Bill Oertel. Roll Call: All ayes, no nays. Motion Carried.
- 7) Resolution 794 Approving Plans and Spec for Improvement to be known as FAP Route 10A (IL Route 111) Terpening Road Section 129-\$-1-HSR Jersey County. Terpening will be rerouted 600 ft to the S to David Lane around Bott Cemetery. Renaming a portion of this to Bott Road. Mayor discussed that he would like SMS to oversee our portion of the detour route. Bill Oertel made a motion to accept Resolution 794 with SMS as overseer of the detour route, 2nd Kent Scheffel. Roll Call, All ayes, no nays. Motion Carried.
- 8) Repairs to Municipal Building, suspended ceiling does not have a wall between men's bathroom and clerk's office or janitor's hall and police station. There is a suspended ceiling with no wall, causing a security problem. Attorney Watson suggest insulating as sound barrier or drywall ceiling. Mike suggests that drywall and insulation will not soundproof it. He suggests soundboard used instead of drywall. Attorney Watson for confidentiality, shoring the wall in hall janitors to also secure the Police Department for confidentiality. Chris Seniker made a motion up to \$4,000 on soundproofing where needed. Paige Beilsmith 2nd. Roll call all ayes, no nays. Motion carried.
- 9) IEPA Approval of Public Water Supplies Construction Permit David Lane, Bill Oertel made a motion to approve IEPA and 2nd by Kent Scheffel. Roll Call, All ayes, no nays. Motion Carried.

Problems: Chris Seniker suggested the budgets go out to the all the committees in the April/May meeting.

Adjournment: Kent made a motion to adjourn, 2nd by Chris Seniker at 8:26PM. Voice vote, Motion Carried. Minutes submitted by Clerk, Billie Laubscher