

# Village of Brighton Special Meeting Minutes

206 S. Main

Brighton, IL 62012

Monday, May 23, 2016, 7:00 PM

Call to Order:

Roll Call:

Board Member	Present	Absent
Mayor Wayne Schafer	X	
Kent Scheffel	X	
Bill Oertel	X	
Chris Seniker	X	
Paige Beilsmith		X
Mike Roberts	X	
Jamie Boyd	X	

Pledge of Allegiance:

Roll Call: Mayor Schafer called the meeting to order at 7:00 PM. (Present Trustee: Kent Scheffel, Bill Oertel, Chris Seniker, Mike Roberts, Jamie Boyd) (Absent: Paige Beilsmith) Also present: Clerk Billie Laubscher, Treasurer Laura Doll., Attorney Watson, Public Works Manager Ron Smith, American Water Craig Smith.

1. Hiring of Public Works Employees: Any questions regarding employment the Board can go into executive session. Board decided that if going off the Union contract, then no executive session needed. Steve McAfee is recommended by Public Works Committee, with the given two weeks-notice, the start date will be June 6, 2016 for Full time Public Works Position. Bill Oertel made a motion to hire Steve McAfee as full time Public Works employee, 2<sup>nd</sup> by Chris Seniker. Roll Call, All ayes, no nays, Motion Carried.
2. Discussion on changing starting pay of Public Works employees. Per Chairman Kent Scheffel, the Public Works Committee just voted to recommend not changing the starting pay and to advertise more.
3. Hiring as subcontractors for emergencies of water/sewer breaks. Mayor Schafer introduced Ron Smith, our new Public Works Manager. Ron has been with American Water for 27 years in the Belleville Office. He was foreman for the engineering department for Belleville, East St. Louis and Alton as project manager with extensive experience on the water side. He looks forward to working in Brighton. Introductions were made between Board and Ron Smith Public Works Manager

With employee's out medically and 1 that has left, American Water would like to secure pricing form outside contractor, certified payroll, prevailing wage and insurance. This would protect Village. Last week, the RR hit a 2" line that was an air Line into our 10" main waterline near David Lane. Due to the timing and the short handedness, an outside vendor had to be called for safety issues. Could a contract be put together to hire third party, now if it's something we can handle, we certainly will. This is only for emergencies to set up a contractor that would provide

prevailing wage, insurance and provide certified payroll. This protects both the city and the water and sewer department. If it can be done in house, then it will be. Only for emergencies. With approval of any contract, bring back to June meeting. Kent Scheffel made a motion to Work on establishing new contract to establish these private firms to work with us as needed. s, 2<sup>nd</sup> by Chris Seniker: Roll Call: All ayes, no nays. Motion Carried.

4. Secure funds for American Waters work manager office upgrade. Currently the Public Works Manager is sharing a portion of the Board Room with the Mayor. There is no privacy. There is an area in Public Works Building that an office could be put which is now a kitchen area. Mayor would to secure heating pump units for that area, and secure funding, for painting, industrial carpet in the Public Works. This is right next to where the workers are. This is a good area. Mayor discussed he would like to secure the funding for the area in the meeting and sewer area. Currently it's very open space next to Mayor and Public Works Manager. Would financing be split between water, sewer and streets? We have to have a make-over, door up and painting and moving some stuff around. Most painting and cleaning done by public works. Current bid \$6087 for this heat pump. There are two doorways into this area. Mayor asked if they don't wish to do this, where do you want to put them. Chris discussed that we should have a master plan for this building and do so at the new budget. Could this wait to new fiscal year? Mayor asked for discussions, tell us what you want done and we'll do it. Right now 2 of us can't share the same office. Mayor says he can pro-rate his personal office in Jerseyville at approximately \$200 per month. Currently uses his own phone and does all the city village especially with the RR. Mike Robert says people are 50 to 1 upset that things have changed. Mayor discussed that we had to do something, stuff was getting broke into with nothing be secure with the treasurer and clerk out in the open in Board room that everyone has open access too. The Board voted on expenditures. In the Clerk's Committee, recommendation was made to send back to Clerk's Committee. There was vote to add the changes of secure wall after the move was done. The minutes were voted upon. Mayor asked Clerk to show who made the motion on the wall. The minutes were voted on and approved. Chris Seniker discussed that if we feel that's where Ron should be is out there, then that's where he should be. Can he utilize the room currently if the Air Condition works? Yes, we believe the air works. Kent Scheffel made a motion secure bids for office upgrade, 2<sup>nd</sup> by Chris. Roll Call All ayes, no nays, Motion Carried.

Problems: Kent Scheffel discussed with shortage in public works department, Brian Black has 10 or 11 days of vacation by July 01. It's tough to have him gone right now, especially due to lack of personnel. He is willing to forego the vacation and receive pay instead. Can this be paid instead of taken? Attorney Watson will verify with the Union Rep regarding the Union Contract if a buyout could happen.

Bill Oertel people on North street, are asking if High Street can be made back into 2 lane since it is no longer a school. Chris Seniker asked if this is something that can be referred to the Public Safety Committee. In the past parking was on both sides of the street with a lane down center. Attorney Watson will look at Ordinance regarding parking on High Street. Tabled until June Meeting.

Ron Smith discussed that since we were trying to oil and chip in Schneider Park near the water tower, the rain has pushed this expected date to later in month. Could it also be rolled after the oil and chip is completed? Could this be done on Saturday, decided not to do over the weekend but continue to try to get done before the July 01, 02

MS bike 2<sup>nd</sup> weekend in September would like to use Betsey Ann again. September 11, Mike Roberts who's on Betsey Ann Board, will check and see if available. Last year, the MS Bike was put along the diamonds along the fence. Could this work again if Betsey Ann does have a scheduling conflict? Mayor asks Kent to have the MS representative call him in regards to the RR working in town. The whole E. City Limits Road will be completely changed with a stop sign on N. Market with crossing on an angle instead of straight. This will also be shut down also. Which makes us nervous with the MS Bike Route coming thru there with safety reasons. Board discussed the RR closing Center Street RR Crossing in center of town on September 16, 2016 to October 19, 2016, Clerk, Billie Laubscher has a lady set up from RR to discuss all this at the June 06, 2016 meeting. Mayor asked if the Fire Department could also be here at the June 16, 2016 Meeting.

Adjournment: Chris Seniker made a motion to adjourn at 7:41pm 2<sup>nd</sup> by Kent Scheffel. Voice Vote, All ayes, no nays. Motion Carried.