

# BOARD MEETING

## MINUTES

Village of Brighton Board Meeting

206 S. Main

Brighton, IL 62012

**Tuesday, September 06, 7:00 PM**

1. Pledge of Allegiance:
2. Roll Call: Mayor Schafer called the meeting to order. Present: Trustees Present: Kent Scheffel, Bill Oertel, Chris Seniker, Paige Beilsmith. Absent: Trustees, Mike Roberts Jamie Boyd. Also in attendance, Attorney Robert Watson, Public Works Manager Ron Smith, Village Clerk Billie Laubscher, Treasurer Laura Doll.
3. Review Minutes and Approval: Bill Oertel made a motion to approve the minutes and place them on file, 2<sup>nd</sup> by Kent Scheffel. Voice Vote: All ayes, no nays. Motion Carried.
4. Treasurers Reports (Village and Water): Chris Seniker made a motion to approve the treasurer's and place it on file, 2<sup>nd</sup> by Bill Oertel. Voice Vote: All ayes, no nays. Motion Carried.
5. Review Bills and Approval: Bill Oertel made a motion to pay the bills and charge to appropriate accounts, 2<sup>nd</sup> by Kent Scheffel Roll Call: All ayes, no nays. Motion Carried.
6. Hours by Employees: Informational only
7. Audience Comment:
  - A. Property lid damage when mower ran over meter. As a touch meter, the meters are not pulled when meters are read. Resident expressed that this meter was lifted.
  - B. A Cindy Krankel asked if Mobile Street could have anything done for drainage at 502 Mobile. Every time it rains, home gets flooded. Board discussed camering the lines again in Georgene Acres. Several years ago, area was camered. There were violations with several storm drains routed into the sanitary system. Down spouts and sunk pumps should not be routed into the sanitary system. Camering would identify where storm water is routed in.
  - C. Brad Christian asked 612 S. Main if that culvert is going to be replaced on S. Main. Today either IDOT or RR was out there and cleaned a culvert out. The drainage culvert was put at an angle by UPRR and not lining up with the ditch. It currently causes flooding where it has never flooded before. Can a bigger culvert be put in at 612 S. Main to handle all the water from the larger culvert RR put in?
  - D. Belvedere has drainage problems. The whole area gets inundated with the water from the field behind it. Mayor would like to camera the storm sewer and the sanitary systems in Belvedere, W. Center and North and camera all of Georgene Acres on sanitary systems. Public Works will clean that ditch out and mow the area that is overgrown.
  - E. 120 Belvedere has a drain cover that is lose and moves with a big gap. Needs to be secured. Public works will look at it.
  - F. 111 Boker, discussed the culverts. Ron Smith stated 26' culvert was agreed upon the last meeting to provide to 111 Boker. The second culvert would be at a cost. Customer chose not to pick up either culver. We still have the culvert and for the second culvert there's still an additional cost. Mayor asks homeowner to pick up the culvert and pay the additional for the 2<sup>nd</sup> that was requested.
8. Correspondence:
  - Bruno Dosso MS Bike Donation Request, no comment.
  - Macoupin County Chair Order Form, no commentBill Oertel made a motion to accept correspondence with no action taken on either, 2<sup>nd</sup> by Kent Scheffel. Voice Vote, All ayes, no nays. Motion Carried.

## Committee Reports:

- 1) **Clerk Committee- No Meeting**
- 2) **Economic Committee – No Meeting**
- 3) **Park Committee-08/11/2016 Meeting Minutes (No minutes received)**
- 4) **Planning Commission-08/17/2016 Public Hearing Minutes**
  - **Action Item:** Adopt Comprehensive Plan, Chris made a motion to accept Ordinance 804 and adopt in both Macoupin and Jersey County the Comprehensive, 2<sup>nd</sup> by Kent Scheffel. Roll Call: All Ayes, no nays. Motion Carried.
  - Motion by Chris Seniker to approve the minutes and place them on file, 2<sup>nd</sup> by Voice Vote: All ayes, no nays. Motion Carried.
- 5) **Public Safety Committee 08/15/2016 Meeting Minutes**
  - **Action Item:** Lester Levertt
  - **Action Item:** Rapid Response Presentation, Jeff Jordan discussed the Rapid Notify project Public Safety has been working on. After a study, the siren system wasn't feasible to repair or replace. Rapid Notify was one of the best they found. This is a volunteer notification. They can select phone or text or email. User is self-registration. The non-emergency has a charge, the emergency notifications has no charge. Water department or road project, they have a mapping application that could isolate that area for notification. Annually \$5,000 to \$6000 to maintain. The number of messages are bought in prepaid blocks. We looked at about 3,000 accounts. Set up time is fairly quick since self-registration. Boil Orders is considered an emergency, the lift of Boil Order is not, therefore it would .5 per account charge. The blocks of 10,000 non-emergency are bought in advance which the non-emergency would be deducted from that. Chris Seniker has talked to the Brighton Picnic Association and they will donate \$5,000 when the system is in place. Bill Oertel made a motion to move forward with the Rapid Response, 2<sup>nd</sup> by Chris Seniker. Roll Call: All ayes, no nays. Motion Carried.
  - **Discussion Item:** Dumpster Ordinance, and Occupancy and Property Maintenance. Attorney Watson working Chris Seniker and the Public Safety on these ordinances.
  - **Action Item:** Adopt Security Camera Policy Kent Scheffel made a motion to adopt the Security Camera Policy, 2<sup>nd</sup> by Paige Beilsmith. Roll Call: All ayes no nays, Motion Carried.
  - Motion by Kent Scheffel to approve the minutes and place them on file, 2<sup>nd</sup> by Bill Oertel. Voice Vote: All ayes, no nays. Motion Carried.
- 6) **Public Works Committee-08/29/2016 Meeting Minutes**
  - **Action Item:** Committeeman D. Wertz Resignation: Bill Oertel made a motion to accept D. Wertz resignation, 2<sup>nd</sup> by Kent. Roll Call: All ayes, no nays. Motion Carried.
  - **Action Item:** Solicit bids and approve oiling and chipping North, Oak, Vine, and Walnut Streets. Since this MFT, this is pre-bid item. Ron will work with Dave Godar/SMS to set this up. Kent Scheffel made a motion to approve oiling and chipping North, Oak, Vine, and Walnut Streets, 2<sup>nd</sup> by Chris Seniker. Roll Call: All ayes, no nays. Motion Carried.
  - **Action Item:** Bill Oertel made a motion to purchase a new motor for the 1994 truck at a cost of \$4,000, 2<sup>nd</sup> by Chris Seniker. Roll Call, All ayes, no nays. Motion Carried.
  - **Discussion Item:** Replacement of the Palmer Street lift station. Cas spoke some of the force main lines on Main are too small to camera. Kent Scheffel made a motion to have Cas Shepphard/SMS engineer the Palmer street lift station and sewer line for main and Palmer St. 2<sup>nd</sup> by Chris Seniker. Roll Call: All ayes, no nays. Motion Carried.
  - **Discussion Items;** camering Belvedere storm and sanitary, Jersey St, Anna St. W. Center sanitary and storm system. And Georgene acres on sanitary and storm. Ron Smith will with SMS and get pricing for camering these areas. This will be discussed Monday at Public Hearing Meeting.

- Motion by Chris Seniker to approve the minutes and place them on file, 2<sup>nd</sup> by Kent Scheffel. Voice Vote: All ayes, no nays. Motion Carried.
- 7) **Zoning Committee-08/16/2016 Meeting Minutes**
- **Action Items:** Approval of Permit(s)
  - Motion by Chris Seniker to approve the minutes and place them on file, 2<sup>nd</sup> by Kent Scheffel. Voice Vote: All ayes, no nays. Motion Carried.

**Old Business:**

**New Business:**

- 1) UPRR Counteroffer Update. Cas Sheppard talked about the 10" waterline that RR says we must move near Terpening Lane. Cas has been working with them representing the Village trying to get this paid for by RR. Cas will have a letter ready to submit in next 2 weeks
- 2) UPRR Counteroffer regarding long term leases: Currently UPRR will not sign off where Village asks that they maintain and mow RR property. UPRR countered stating they are exempt from all local ordinances.
- 3) Reminder: Public Hearing Budget FY 16/17 Monday, Sept. 12, 6:30 PM
- 4) Annual raises non-union employees and approval if needed. Chris Seniker made a motion to give non-union, 2<sup>nd</sup> by Kent Scheffel, Roll Call: All ayes, no nays. Motion Carried.

**Employee Earnings**

	<b>Earnings</b>	<b>Hire Date</b>	<b>15-16 Rate</b>	<b>16-17 Rate</b>
Bachman, Rod	Police Wages	7/1/2004	22.28	22.95
Benda, Michael	PT Police	8/1/2015	16.00	16.00
Bennett, Ryan	PT Police	6/3/2015	16.00	16.48
Carlen, Jered	PT Police	12/20/2014	16.48	16.97
Doll, Laura	Treasurer	1/6/2015	21.63	22.28
Durham, Blake	Police Wages	5/11/2015	17.32	17.84
Fitzgerald, Mark	Police Wages	6/5/2011	20.40	21.01
Manns, Robin	Dispatcher	3/10/2014	14.33	14.76
McBride, Colin	PT Police	5/31/2016	16.00	
Paslay, Lisa	Temporary Clerk	10/14/2015	10.00	10.30
	Water/Sewer Wages	10/14/2015	10.00	10.30
Roberts, Betty	Water/Sewer Wages	7/1/2011	19.51	20.10
Stanley, Barry	Park Wages	7/1/2011	11.81	12.16
	Street Wages	7/1/2011	11.81	12.16
	Water/Sewer Wages	7/1/2011	11.81	12.16
Walkington, Adam	Police Wages	10/16/2014	17.82	18.35

- 5) Approval Haier Pay Estimate Oak Street Lift Station Kent Scheffel made a motion Haier Pay Estimate Oak Street and withhold the 10% back, 2<sup>nd</sup> by Chris Seniker. Roll Call: All ayes, no nays. Motion Carried.
- 6) Hall/Schneider Park Restroom Cleaning Contract and approval if needed. Bill Oertel made a motion to approve the cleaning Contract, 2<sup>nd</sup> by Chris Seniker. Roll Call All ayes, no nays.
- 7) IDOT approval of Center St Crossing (local Road Permit).
- 8) Ordinance 805 regarding to High Street: Bill Oertel made a motion to approve Ordinance 805, 2<sup>nd</sup> by Chris Seniker. Roll Call: All ayes, no nays. Motion Carried.
- 9) Ordinance 806 approving retroactive payment to Polo Trucking Bill Oertel made a motion to approve Ordinance 806, 2<sup>nd</sup> by Chris Seniker. Roll Call: All ayes, no nays. Motion Carried.

- 10) Set Trick or Treat Night October Friday, 28, 6-9
- 11) Set Fall Yard Sale Sept 10 and trick or treat. Bill Oertel made a motion to set fall yard sale, clerk to advertise on September 10 and set Trick or Treat for Friday October 28 6-9 PM, 2<sup>nd</sup> by Chris Seniker. Roll Call: All ayes, no nays. Motion Carried
- 12) Reminder. MS Bike Ride on This Sunday, September 11. Public Works will put banners up this week.

Chris Seniker made a motion to go into executive session to discuss personnel at 9:12, 2<sup>nd</sup> by Kent Scheffel. Roll Call: All ayes, no nays. Motion Carried.

Chris made a motion to out of executive session at 9:35, 2<sup>nd</sup> by Bill Oertel. Roll Call: All ayes, no nays, Motion Carried.

**Problems:**

**Adjournment:** Chris Seniker made a motion to 9:38, 2<sup>nd</sup> by Bill Oertel. Roll Call All ayes, no nays. Motion Carried.

Minutes submitted by Billie Laubscher, Village Clerk