

BOARD MEETING MINUTES

Village of Brighton Board Meeting
206 S. Main
Brighton, IL 62012

Monday, June 7, 2021 7:00 PM

1. Pledge of Allegiance:
2. Roll Call: Mayor Matthew Kasten called the meeting to order at 7:00 PM. Present Trustees- Marcella Wilfong, Bradley Arnold, Jim Winslade, Dala Lawrence, John Bramley, and Aaron Mead. Also, present Cynthia Tucker Village Clerk, Public Works Manager Kaleb Kahl, Treasurer Ashley Lievers, and Attorney Jennifer Watson and Robert Watson.
3. Review Minutes and Approval: Aaron Mead made a motion to approve the minutes of 05/03/21 and place them on file, 2nd by Marcella Wilfong. Roll Call: 6 Yeas; 0 Nays. Motion Carried 6-0.
4. In Matters of Recognition Bob Weaver and Clerk Cynthia Tucker presented the Pet Mayor Candidates participation awards and congratulated the Pet Mayor Elect Jazmine Burns. Jazmine will continue to be the Pet Mayor until the next Pet Mayor Election. A plaque was presented to Shirley Oertel for her late husbands' accomplishments for the Village of Brighton and a plaque was presented to Fred Benz for all of his accomplishments for the Village of Brighton.
5. Treasurers Reports (Village and Water): Aaron Mead made a motion to approve the report and place the report on file, 2nd by John Bramley. Roll Call: 6 Yeas; 0 Nays. Motion Carried 6-0.
6. Review Bills and Approval: Aaron Mead made a motion to approve the bills and charge to appropriate accounts, 2nd by John Bramley. Roll Call: 6 Yeas; 0 Nays. Motion Carried 6-0.
7. Hours by Employees: Information purpose only
8. Audience Comment: Tom Fagan from Azavar Government Solutions spoke to the board about a program he offers on franchise taxes. John Moore addressed the board with a concern about homeless people he has seen in Brighton and near his home. Mayor Kasten will refer this issue to the Clerk Committee.
9. Correspondence: Thank You card from Sue Orban and a letter from Maquire Iron, Inc. Mayor Kasten asked the Clerk to take the agreement over to Watson Law Office for their review of the proposed changes and said he would find out the answers from Watsons and forward the answers to the Public Works Committee. Motion made by Aaron Mead to accept the correspondence and place it on file, 2nd by John Bramley. Motion passed by voice vote 6-0.
10. **Committee Reports:**
 - a. **Clerk Committee-** 05/12/21, No Meeting Held
 - b. **Public Works Committee-** 05/24/21, No Meeting Held. Jim Winslade made a motion to approve the repair part purchase for the north clarifier in the amount of \$6,300.28, 2nd by Aaron Mead. Roll Call: 6 Yeas; 0 Nays. Motion Carried 6-0.

- c. **Economic Committee:** 05/04/21, Aaron Mead made a motion to accept the Economic Committee Minutes and place them on file, 2nd by Jim Winslade. Motion passed by Voice Vote 6-0.
- d. **Park Committee:** 05/13/21, Jim Winslade made a motion accept the Park Committee Minutes and place them on file, 2nd by Aaron Mead. Roll Call: 6 Yeas; 0 Nays. Motion Carried 6-0.
- e. **Planning Commission:** 05/19/21, No Meeting Held
- f. **Public Safety Committee:** 05/17/21, John Bramley made a motion to accept the Public Safety Minutes and place them on file, 2nd by Aaron Mead. Roll Call: 6 Yeas; 0 Nays. Motion Carried 6-0.
- g. **Zoning Committee:** 05/18/21, No Meeting Held
- h. **Ordinance Committee:** No Meeting Held
- i. **Policy Manual Committee:** No Meeting Held
- j. **Closed Session Examination Committee:** No Meeting Held
- k. **Finance Committee:** No Meeting Held

11. **Unfinished Business:**

- Mayor Kasten informed the board himself, John Bramley, Kaleb Kahl , and Robert Watson met to begin the negotiations. They have received a letter back from the Union and have a meeting scheduled with them on June 24, 2021.
- Mayor Kasten informed the board that the Royal Banks contract for the ATM at Schneider and has a meeting scheduled with John Bramley and Royal Banks on June 10, 2021.
- Jim Winslade made a motion to approve the purchase of water meters in the amount of \$49,991.04, 2nd by Aaron Mead. Roll Call: 6 Yeas; 0 Nays. Motion Carried 6-0.
- Aaron Mead made a motion to approve the parking lot sealing at Schneider Park in the amount of \$5100, 2nd by Jim Winslade. Roll Call: 6 Yeas; 0 Nays. Motion Carried 6-0.
- Kaleb Kahl gave an update on the Trimble GPS equipment and they will begin using the GPS and mapping starting next week.
- Kaleb gave an update on the Jersey County Interconnect and has just received the easement information for homeowners and he will send it to Watson Law Office for review.

12. **New Business:**

- John Bramley made a motion to approve the IDOT stop light contract, 2nd by Jim Winslade. Roll Call: 6 Yeas; 0 Nays. Motion Carried 6-0.
- Aaron Mead made a motion to not renew the contract on the cancelled account, 2nd by Jim Winslade. Roll Call: 6 Yeas; 0 Nays. Motion Carried 6-0.
- Aaron Mead made a motion to approve the collector recommendation in the starting amount of \$8,103.63 with a 3% increase each year ending in 2025.

- Matt Kasten discussed the holiday schedule and will bring recommendations back to the board after Union negotiations meeting.
- Marcella Wilfong made a motion to approve the SMS Engineering Contract, 2nd by Aaron Mead. Roll Call: 6 Yeas; 0 Nays. Motion Carried 6-0.
- Aaron Mead made a motion to approve additional expenditures if needed for Margaret Street, Cindy Street, Edwin Street, and George Street to supplement the MFT Funds if needed from the Street and General Funds, 2nd by Jim Winslade. Roll Call: 6 Yeas; 0 Nays. Motion Carried 6-0.
- John Bramley made a motion to table the water tap on fee ordinance until changes could be made to the ordinance, 2nd by Aaron Mead. Motion Carried by Voice Vote.
- Jim Winslade made a motion to renew the Treasurer contract as of July 1, 2021 in the amount of \$30,900 for part time at least three days per week salary position with IMRF in the amount of \$1,542 making a total of \$32,442 with no possibility of increase and ending June 30, 2022, 2nd by Aaron Mead. Roll Call: 5 Yeas; 1 Nay by Marcella Wilfong. Motion Carried 5-1.

13. **Executive Session:** John Bramley made a motion to enter into executive session to discuss employment matters, 2nd by Brad Arnold. Motion made by Aaron Mead to exit executive session and return to regular meeting, 2nd by Dala Lawrence: Roll Call: 6 Yeas; 0 Nays. Motion Carried 6-0.

14. **Problems:** Codification progress; Codification company will be scheduling a meeting for finalization. All codification is almost complete and Board members that were asked to review- need to complete and email Attorney Watson and Village Clerk the recommendations.

15. **Adjournment:** Aaron Mead made a motion to adjourn at 9:03 p.m., 2nd by Brad Arnold. Meeting Adjourned.

Minutes Submitted by Village Clerk, Cynthia Tucker

