

BOARD MEETING MINUTES

Village of Brighton Board Meeting

206 S. Main

Brighton, IL 62012

Monday, September 10, 2018 7:00 PM

1. Pledge of Allegiance:
2. Roll Call: Mayor Mike Roberts called the meeting to order at 7:00 PM. Present Trustees- Kent Scheffel, Bill Oertel, Chris Seniker, Paige Beilsmith, Fred Benz, and Marcella Wilfong. Also, present Cynthia Tucker Village Clerk, Laura Doll Treasurer, Public Works Manager Kaleb Kahl, and Attorney Robert Watson. Absent: Mark Fitzgerald Police Chief.
3. Minutes and Approval: Chris Seniker made a motion to approve the minutes 08/06/18 and place them on file, 2nd by Bill Oertel. Voice Vote: All Ayes, No Nays. Motion Carried.
4. Matters of Recognition: The Citizen of the month for September is an outstanding servant who serves unselfishly in all her endeavors. She is a former Brighton Township Trustee who served faithfully to improve many areas during her term. She realized a great need here in her home town and ran for and was elected as Village Trustee to continue improvement of our Village. Marcella Wilfong serves on the Public Safety Committee as Co-Chairman, Clerks Committee, Planning Committee as Co-Chairman, and the Sesquicentennial Committee. She is tremendously active on the Park Committee working to ensure success of the events that the Park Committee Hosts for the community which include Frighten Brighton, The Gift and Toy Auction, the Country Christmas Event, Independence Day at the Park, and the Farmers Market. She has spearheaded the Farmers Market bringing in vendors, marketing the event in many ways as possible to make this endeavor the great success it has become. On a personal note she also heads up and is Director of the Dayspring Pantry in South Roxana serving many families in need. She also serves faithfully at Dayspring Foursquare Church along with her Husband Norman who serves as Pastor of the Church. She and Norman have raised their children and many foster children who needed stability in their lives that they would provide. This outstanding lady is to be congratulated for all the hard work she has done and is doing to make a Better Brighton. Marcella Wilfong also wanted to recognize Bradley Arnold. He is a Village Resident that always shows up for the Board Meetings and Events. She has also noted he is a good voice for Brighton when things are said on social media. She said it was nice to see him participating and showing concern and pride for the Village. Mayor Roberts also told him how much he was appreciated.
5. Treasurers Reports (Village and Water): Kent Scheffel made a motion to approve the report and place the report on file, 2nd by Paige Beilsmith. Roll Call: All Ayes, No Nays. Motion Carried.
4. Review Bills and Approval: Paige Beilsmith made a motion to approve the bills and charge to appropriate accounts, 2nd by Marcella Wilfong. Roll Call: All Ayes, No Nays. Motion Carried.
5. Hours by Employees: Information purpose only
6. Audience Comment: Wayne Cox from the Southwestern Chamber of Commerce wanted to let the Village know that they are here to help an any way with events and projects. He explained they are trying to attend Village meetings to make the Villages aware they are here and able.
7. Correspondence: Paige Beilsmith stated she received an email from the MS Bike Ride that was cancelled due to the weather on Sunday September 9, 2018. They have scheduled the date Sunday September 8, 2019 for next year's ride and asked us to mark our calendars.

8. **Committee Reports:**

- a. **Clerk Committee-** 08/08/18 No Meeting
- b. **Public Works Committee-** 08/27/18, Kent Scheffel made a motion to approve Public Works Minutes and place them on file, 2nd Fred Benz. Voice Vote: All Ayes. Motion Carried. Kent Scheffel made a motion to payment to Advantage Asphalt for \$2,200.00 for street repairs following water line work, 2nd by Fred Benz. Roll Call: All Ayes, No Nays. Motion Carried. Fred Benz made a motion to approve the purchase of 6 tires for the F450 truck at the estimated cost of \$1,229.64, 2nd by Bill Oertel. Roll Call: All Ayes, No Nays. Motion Carried. Bill Oertel made a motion to connect our water system to Jersey County Rural Water System at the Countyline Road & Terpening Road for emergency purposes, 2nd by Fred Benz. Roll Call: All Ayes, No Nays. Motion Carried.
- c. **Economic Committee –** 08/07/18 & 09/04/18, Paige Beilsmith made a motion to approve the Economic Minutes and place them on file, 2nd by Marcella Wilfong. Voice Vote: All Ayes, No Nays. Motion Carried. Paige Beilsmith made a motion to accept the resignation of Gary Werts from the Economic Committee, 2nd by Marcella Wilfong. Voice Vote: All Ayes, No Nays. Motion Carried.
- d. **Park Committee-**08/09/18, Bill Oertel made a motion to approve Park Committee Minutes and place them on file. 2nd by Kent Scheffel. Voice Vote: All Ayes. Motion Carried. Chris Seniker made a motion to approve up to \$5,000 to be spent on items for the annual gift and toy auction, 2nd by Fred Benz. Roll Call: All Ayes, No Nays. Motion Carried.
- e. **Planning Commission-** 08/15/18 No Meeting
- f. **Public Safety Committee** 08/20/18, Chris Seniker made a motion to approve the Public Safety Committee Minutes and place them on file, 2nd by Bill Oertel. Voice Vote: All Ayes. Motion Carried.
- g. **Zoning Committee:** 08/21/18, Kent Scheffel made a motion to approve the Zoning Minutes and place them on file, 2nd by Bill Oertel. Voice Vote: All Ayes, No Nays. Motion Carried. Bill Oertel made a motion to approve the Zoning Permit for Ronald Releford to construct a 30X130 storage building pending staking and approval from Zoning Inspector, 2nd by Paige Beilsmith. Roll Call: 5 Ayes, 1 Abstain from Chris Seniker. Motion Carried.
- h. **Sesquicentennial Committee:** 08/14/18, Bill Oertel made a motion to approve the Sesquicentennial minutes and place them on file, 2nd by Kent Scheffel. Voice Vote: All Ayes, No Nays. Motion Carried.

11. **Old Business:** Mayor Roberts informed the board that he had received the check from Millstone Weber in the amount of \$30,000.

12. **New Business:**

- Motion to approve the FY 18/19 Budget and place it on file by Bill Oertel, 2nd by Marcella Wilfong. Roll Call: All Ayes, No Nays. Motion Carried. Motion made to Pass and Adopt the Appropriations Ordinance # 2018-18 by Kent Scheffel, 2nd by Fred Benz. Roll Call: All Ayes, No Nays. Motion Carried.
- Kent Scheffel made a motion to make payment to SMS for Partial East City Limits in the amount of \$2,632.00, 2nd by Fred Benz. Roll Call: All Ayes, No Nays. Motion Carried.
- Bill Oertel made a motion to make payment to SMS for Partial Seiler Rd Water Line Relocation in the amount of \$2,417.30, 2nd by Kent Scheffel. Roll Call: All Ayes, No Nays. Motion Carried.
- Kent Scheffel made a motion to make payment to SMS for Partial Myrtle/ Market Project in the amount of \$11,288.28, 2nd by Bill Oertel. Roll Call: All Ayes, No Nays. Motion Carried.
- Paige Beilsmith made a motion to make payment to SMS for Partial West Center Project in the amount of \$5,400.78, 2nd by Marcella Wilfong. Roll Call: All Ayes, No Nays. Motion Carried.
- Chris Seniker made a motion to approve transferring the fee charged to the water department for in house/ over the phone credit/ debit card transactions of \$3.00 per transaction to the

customer as it is a convenience fee charged from the credit card company not the Village, 2nd by Paige Beilsmith. Roll Call: All Ayes, No Nays. Motion Carried.

- Motion Made to Make a Written Resolution to allow the Mayor Signage Rights on Bank Documents for all Leasing matters by Kent Scheffel, 2nd by Chris Seniker. Roll Call: All Ayes, No Nays. Motion Carried.
- Chris Seniker made a motion to approve offset rent payable and street projects in the amount of \$166,350.00, 2nd by Paige Beilsmith. Roll Call: All Ayes, No Nays. Motion Carried.
- Policy Manual Committee Appointment consisting of Kent Scheffel, Michael Roberts, and Robert Watson motion made by Chris Seniker, 2nd by Bill Oertel. Voice Vote: All Ayes, No Nays. Motion Carried.
- Executive Sessions examination committee appointment consisting of Chris Seniker, Marcella Wilfong, Paige Beilsmith to meet every six months motion made by Kent Scheffel to approve, 2nd by Bill Oertel. Voice Vote: All Ayes, No Nays. Motion Carried.
- Discussion of action on derelict and vacant properties, Kent Scheffel made a motion to table this discussion and bring back documentation from other cities on procedure etc., 2nd by Paige Beilsmith. Voice Vote: All Ayes, No Nays. Motion Carried.
- Ordinance Committee Date set for October 18, 2018 at 6:30 p.m. to include Robert Watson. Village Clerk to send each Board Member and Robert Watson a copy of the current Ordinance's.
- Kent Scheffel made a motion to approve to Stutz Excavating Inc. for Myrtle/ Market Street Project in the amount of \$141,083.50, 2nd by Paige Beilsmith. Roll Call: All Ayes, No Nays. Motion Carried.
- Chris Seniker made a motion to approve the payment to DeLaurent Construction Company Inc. in the amount of \$12,185.00 for East City Limits repair project, 2nd by Bill Oertel. Roll Call: All Ayes, No Nays. Motion Carried.
- Bill Oertel made a motion to approve final payment to Stutz Excavating Inc. in the amount of \$10,037.94 for the W. Center St./ N. Maple St. Project, 2nd by Kent Scheffel. Roll Call: All Ayes, No Nays. Motion Carried.

13. **Executive Session:** None

14. **Problems:** None

15. **Adjournment:** Paige Beilsmith made a motion to adjourn at 8:05 p.m., 2nd by Kent Scheffel.

Meeting Adjourned.

Minutes Submitted by Village Clerk, Cynthia Tucker


