

CHAPTER 11 – EMPLOYEE POLICIES

<u>ARTICLE</u>	<u>TITLE</u>	<u>PAGE</u>
<i>I</i>	<i>RESIDENCY REQUIREMENTS</i>	
	<i>Section 11-1-1 - Residency Requirements</i>	<i>11-1</i>
<i>II</i>	<i>HOLIDAYS AND TIME OFF BENEFITS</i>	
	<i>Section 11-2-1 - Definitions</i>	<i>11-2</i>
	<i>Section 11-2-2 - Holidays</i>	<i>11-2</i>
	<i>Section 11-2-3 - Grief Time</i>	<i>11-2</i>
	<i>Section 11-2-4 - Personal Leave</i>	<i>11-2</i>
	<i>Section 11-2-5 - Vacation Time</i>	<i>11-3</i>
	<i>Section 11-2-6 - Sick Leave</i>	<i>11-3</i>
	<i>Section 11-2-7 - Jury Duty</i>	<i>11-4</i>
	<i>Section 11-2-8 - Applicable to Full-Time Employees</i>	<i>11-4</i>
	<i>Section 11-2-9 - Violators Subject to Disciplinary Action</i>	<i>11-4</i>
<i>III</i>	<i>EMPLOYEE COMPENSATION POLICIES</i>	
	<i>Section 11-3-1 - Compensation</i>	<i>11-5</i>
	<i>Section 11-3-2 - Longevity Schedule</i>	<i>11-5</i>
	<i>Section 11-3-3 - Education Schedule</i>	<i>11-5</i>
	<i>Section 11-3-4 - Training Bonus</i>	<i>11-6</i>
	<i>Section 11-3-5 - Overtime</i>	<i>11-6</i>
	<i>Section 11-3-6 - Maintenance of Schedule by Clerk</i>	<i>11-6</i>
	<i>Section 11-3-7 - Full-Time – Part-Time Pay Schedule</i>	<i>11-6</i>
<i>IV</i>	<i>HEALTH INSURANCE</i>	
	<i>Section 11-4-1 - Insurance Coverage</i>	<i>11-7</i>
	<i>Section 11-4-2 - Annual Basis</i>	<i>11-7</i>
	<i>Section 11-4-3 - Deductible</i>	<i>11-7</i>
	<i>Section 11-4-4 - Reimbursement</i>	<i>11-7</i>
	<i>Section 11-4-5 - Submission of Deductible Expenses</i>	<i>11-7</i>
	<i>Section 11-4-6 - No Carryover</i>	<i>11-7</i>
	<i>Section 11-4-7 - Payment of Premium</i>	<i>11-7</i>
	<i>Section 11-4-8 - Family Expense to Employee</i>	<i>11-7</i>
	<i>Section 11-4-9 - Insurance Termination</i>	<i>11-7</i>