

BOARD MEETING

MINUTES

Village of Brighton Board Meeting

206 S. Main

Brighton, IL 62012

Monday, August 6, 2018 7:00 PM

1. Pledge of Allegiance:
2. Roll Call: Mayor Mike Roberts called the meeting to order at 7:00 PM. Present Trustees- Kent Scheffel, Bill Oertel, Chris Seniker, Fred Benz, and Marcella Wilfong. Also, present Cynthia Tucker Village Clerk, Laura Doll Treasurer, Mark Fitzgerald Police Chief, Public Works Manager Kaleb Kahl, and Attorney Robert Watson. Absent: Paige Beilsmith.
3. Review Minutes and Approval: Chris Seniker made a motion to approve the minutes 07/02/18 and place them on file, 2nd by Bill Oertel. Voice Vote: All Ayes, No Nays. Motion Carried. Chris Seniker made a motion to approve the minutes 07/18/18 and place them on file, 2nd by Kent Scheffel. Voice Vote: All Ayes, No Nays. Motion Carried.
4. Matters of Recognition: Mayor Roberts wanted to start off by thanking the Public Works new hire Brian Luly. Mayor Roberts said he has noticed that Brian has been going the extra mile just to make things better. He said he saw him even pulling weeds along the side walk. Mayor Roberts and Chief Fitzgerald wanted to also mention Officer Ryan Bennett on all of his hard work and dedication. Mayor Roberts spoke about how wonderful things are when we all work together. The Village of Brighton honors Jim Peuterbaugh as Citizen of Month for August. Jim exemplifies all the characteristics of the definition of a Good Citizen! Jim serves on the Public Works Committee for the Village of Brighton, he is a very active member and servant of the Betsey Ann Association. Jim's service is exemplary and he is always there improving and providing solutions to each need that arises. Jim was crucial to the recent success of the Betsey Ann Picnic and the Independence Day at the Park, lining up donations and delivering them to the Park which significantly helps these successful events. He loves and supports his community, where he has made his home with his wife and family. Jim is active with his children's lives and deeply involves himself in all their pursuits. Jim is retired from UPS and now dedicates his time helping others and helping to make a Better Brighton. We Thank and Congratulate Jim for all of his efforts and dedication.
5. Treasurers Reports (Village and Water Bill Oertel made a motion to approve the report and place the report on file, 2nd by Kent Scheffel. Roll Call: All Ayes, No Nays. Motion Carried.
6. Review Bills and Approval: Kent Scheffel made a motion to approve the bills and charge to appropriate accounts, 2nd by Fred Benz. Roll Call: All Ayes, No Nays. Motion Carried.
7. Hours by Employees: Information purpose only
8. Audience Comment: None
9. Correspondence: AED Grant was applied for by Clerk Cynthia Tucker and it has been approved as a spend down grant with savings of \$1,448.34 for both defibrillators with free RX for them. Chris Seniker made a motion to approve the purchase of two AED Plus by Zoll at a cost of \$1,270.83 each, 2nd by Kent Scheffel. Roll Call: All Ayes, No Nays. Motion Carried. A letter was received from the Municipal Clerks of Illinois for the continuing education for Village Clerk Cynthia Tucker and she has been granted a full scholarship for 2018 through Eastern Illinois University. Correspondence was approved by Bill Oertel. 2nd by Fred Benz. Roll Call: All Ayes, No Nays. Motion Carried.

10. Committee Reports:

- a. **Clerk Committee-** 07/11/18 No Meeting
- b. **Public Works Committee-** 07/23/18, Fred Benz made a motion to approve Public Works Minutes and place them on file, 2nd Bill Oertel. Voice Vote: All Ayes. Motion Carried. Fred Benz made a motion to approve the bid from Ebbeler Excavating for \$54,264.00 as it was low bid to Loellke Plumbing in the amount of \$60,764.00, 2nd by Bill Oertel. Roll Call: All Ayes, No Nays. Motion Carried.
- c. **Economic Committee –** 07/03/18 No Meeting
- d. **Park Committee-**07/12/18, Marcella Wilfong made a motion to approve Park Committee Minutes and place them on file. 2nd by Chris Seniker. Voice Vote: All Ayes. Motion Carried.
- e. **Planning Commission-** 07/18/18 No Meeting
- f. **Public Safety Committee** 07/16/18, Chris Seniker made a motion to approve the Public Safety Committee Minutes and place them on file, 2nd by Fred Benz. Voice Vote: All Ayes. Motion Carried. Chris Seniker made a motion to approve the purchase of a new police vest as one officer has been borrowing one as the spare vest does not fit, 2nd by Bill Oertel. Roll Call. All Ayes, No Nays. Motion Carried. Chris Seniker made a motion to purchase tires for the 2016 Ford, 2nd by Fred Benz. Roll Call: All Ayes, No Nays. Motion Carried. Chris Seniker made a motion to approve the Emergency Mutual Aid forms that Attorney Watson prepared, 2nd by Marcella Wilfong. Roll Call: All Ayes, No Nays. Motion Carried. Chris Seniker made a motion to put the 2013 Dodge Charger for sale by bid with a minimum set, 2nd by Fred Benz. Roll Call: All Ayes, No Nays. Motion Carried.
- g. **Zoning Committee:** 07/17/18 No Meeting
- h. **Sesquicentennial Committee:** No Meeting Held – Mayor Roberts stated Tuesday August 14, 2018 at 7:00 p.m. will be the first meeting and encouraged all Board Members to attend.

11. **Old Business:** None

12. **New Business:**

- Motion to place the tentative Budget & Appropriations Ordinance on file. Bill Oertel made a motion to place the tentative Budget & Appropriations Ordinance on file, 2nd by Fred Benz. Roll Call: All Ayes, No Nays. Motion Carried.
- Set Date for Public Hearing on Budget & Appropriations Ordinance. Kent Scheffel made a motion to set the date of September 10, 2018 at 6:45 p.m., 2nd by Chris Seniker. Roll Call: All Ayes, No Nays. Motion Carried.
- Set Trick or Treat Date and Time. Marcella Wilfong made a motion to set the date of Friday October 26, 2018 and time of 6-9:00 p.m., 2nd by Chris Seniker. Roll Call: All Ayes, No Nays. Motion Carried.
- Illinois Potable Water Supply Conference. Bill Oertel made a motion to approve sending Kaleb Kahl to the training at the conference, 2nd by Fred Benz. Roll Call: All Ayes, No Nays. Motion Carried.
- 2019 Ford F350 Regular Cab. Motion made by Chris Seniker to approve the three-year lease with UCB for the \$40,340, 2nd by Bill Oertel. Roll Call: All Ayes, No Nays. Motion Carried.
- 2018 F150. Chris Seniker made a motion to approve leasing with UCB for \$33,740, 2nd by Fred Benz. Roll Call: All Ayes, No Nays. Motion Carried.
- Motion Made to Make a Written Resolution to allow the Mayor Signage Rights on Bank Documents for all Leasing matters by Kent Scheffel, 2nd by Chris Seniker. Roll Call: All Ayes, No Nays. Motion Carried.

- Big Dog Diablo 72 with Suspension Forks Zero Turn: Kent Scheffel made a motion to approve the purchase and pay in full, 2nd by Bill Oertel. Roll Call: All Ayes, No Nays. Motion Carried.
 - 3 Year Continuation of Direct Energy. Motion made by Chris Seniker to approve the three-year contract, 2nd by Marcella Wilfong. Voice Vote: All Ayes, No Nays. Motion Carried.
 - Addition of 4 more accounts to add to Direct Energy, that were not included three years ago. Motion was made by Kent Scheffel to approve adding the accounts, 2nd by Fred Benz. Roll Call: All Ayes, No Nays. Motion Carried.
 - Committee Appointments. Motion made by Bill Oertel to accept the new committee appointments presented by Mayor Roberts, 2nd by Chris Seniker. Voice Vote: All Ayes, No Nays. Motion Carried.
 - Cleaning Bid Proposal & Set Bid Date. Item Tabled and will be sent back to Clerks Committee to review and make any adjustments.
 - East City Limits Entrance Repair Bid. Chris Seniker made a motion to approve the bid with DeLaurent Construction Co. Inc. in the amount of \$8,590.00 and to be completed before the start of school opening, 2nd by Bill Oertel. Roll Call: All Ayes, No Nays. Motion Carried.
 - DUI Account Opened at CNB Bank N.A. Marcella Wilfong made a motion to approve the opening of a small business checking account at CNB Bank & Trust, N.A. to be named the DUI Account. The Signers on the Account will be Michael Roberts, Cynthia Tucker, and Laura Doll. All DUI equipment monies should be deposited into this account, 2nd by Chris Seniker. Roll Call: All Ayes, No Nays. Motion Carried.
 - Checking Account established for the Sesquicentennial Celebration. Marcella Wilfong made a motion to approve the opening of a small business checking account at CNB Bank & Trust N.A. to be named the Sesquicentennial Account. The signers on the account will be Michael Roberts, Cynthia Tucker, and Laura Doll. All donations related to the Sesquicentennial and The Traveling Vietnam Memorial Wall shall be deposited into this account, 2nd by Kent Scheffel. Roll Call: All Ayes, No Nays. Motion Carried.
 - SMS bill for Myrtle/ Market Street \$1,369.64. Chris Seniker made a motion to approve payment, 2nd by Kent Scheffel. Roll Call: All Ayes, No Nays. Motion Carried.
 - Change Order Needed to expand the original estimate in the amount of \$6,100.00 to expand Myrtle by 12 feet wide. Motion made by Fred Benz to approve the expansion and cost of \$6,100.00, 2nd by Bill Oertel. Roll Call: All Ayes, No Nays. Motion Carried.
 - SMS bill for Seiler Water Line Relocation \$1,067.50. Chris Seniker made a motion to approve payment, 2nd by Kent Scheffel. Roll Call: All Ayes, No Nays. Motion Carried.
 - SMS bill for HSR Conflicts \$265.43. Bill Oertel made a motion to approve payment, 2nd by Kent Scheffel. Roll Call: All Ayes, No Nays. Motion Carried.
 - SMS Pay Estimate for West Center Street for the contractor in the amount of \$136,861.10. Chris Seniker made a motion to approve payment and have payment allocated from the CD at Carrollton Bank, 2nd by Kent Scheffel. Roll Call: All Ayes, No Nays. Motion Carried.
 - SMS Pay Estimate for Myrtle Street for the contractor in the amount of \$88,713.75. Board made a recommendation to Table this estimate until the work is completed and water pooling is addressed. This item will be placed on the September 10, 2018 Board Agenda.
13. **Executive Session:** Chris Seniker made a motion to enter executive session for discussion of the personnel matters, 2nd by Fred Benz. Roll Call: All Ayes, No Nays. Motion Carried. No action taken. Kent Scheffel made a motion to return to board meeting, 2nd by Bill Oertel. Roll Call: All Ayes, No Nays. Motion Carried.
14. **Problems:** None

15. **Adjournment:** Bill Oertel made a motion to adjourn at 8:39 p.m., 2nd by Fred Benz. Meeting Adjourned.

Minutes Submitted by Village Clerk, Cynthia Tucker
