



Village of Brighton
206 S. Main St. Brighton, IL 62012

Board Meeting MINUTES May 1, 2023 at 7:00pm

Village of Brighton Board Meeting

- A. Call To Order/ Pledge of Allegiance: 7pm
- B. Roll Call: Present-Trustees: Bradley Arnold, John Bramley, Don Little, Aaron Mead, Marcella Wilfong, Jim Winslade; others: Mayor Matt Kasten, Clerk Tamara Jenkins, Treasurer Ashley Lievers, PW Supervisor Kaleb Kahl, Attorney Jennifer Watson. No absences.
- C. Approval of Reviewed Minutes 04-03-23: Aaron Mead, 2nd Jim Winslade. Motion carried 6-0.
- D. Approval of Reviewed Treasurers Report: Aaron Mead, 2nd John Bramley. Motion carried 6-0.
- E. Approval of Reviewed Bills: Aaron Mead made a motion to approve, 2nd Bradley Arnold. Motion carried 6-Yeas 0-Nays.
- F. Mayor Report: 1) Oath or Affirmation of Office administered to Don Little, Marcella Wilfong, John Bramley as newly elected Trustees.
2) IML offers lists of duties & training for municipalities. Training will be set up for various things in the coming months.
3) Committee Meeting Minutes: Chairs and Co-Chairs need to get the typed minutes to the Clerk in a timely manner.
- G. Public Comment: None

Committee Reports

- A. Clerk Committee: 04/12/23 Meeting Minutes: Aaron Mead, 2nd Don Little. Motion carried 6-0.
 1. **Action Item: Aaron Mead made a motion to spend up to \$150 to de-grease and paint the kitchen walls. 2nd Marcella Wilfong. Motion Carried 6-Yeas 0-Nays.**
 2. **Action Item: Aaron Mead made a motion to spend up to \$50 on a Mother's Day prize basket for the Farmers' Market. 2nd Marcella Wilfong. Motion Carried 6-Yeas 0-Nays.**
 3. **Action Item: Jim Winslade made a motion to have a resolution drawn up to sell 15 red tables as surplus property for \$150/each or \$1500/all, unless reasonable offer for less. 2nd Aaron Mead. Motion Carried 6-Yeas 0-Nays.**
- B. Economic Development Committee: 04/05/23 No Meeting Held
- C. Park Committee: 04/13/23 Meeting Minutes: Aaron Mead, 2nd John Bramley. Motion Carried 6-0.
 1. **Action Item: Aaron Mead made a motion to spend up to \$5000.00 on Farmers' Market Meals. More funds may be needed later in the season. 2nd Bradley Arnold. Motion Carried 6-Yeas 0-Nays.**
 2. **Action Item: Aaron Mead made a motion to spend up to \$1000.00 for Soda/Slushy Machine set-up and supplies. 2nd Marcella Wilfong. Motion Carried 6-Yeas 0-Nays.**
- D. Planning Committee: 04/19/23 No Meeting Held
- E. Public Safety: 04/17/23 Meeting Minutes: Aaron Mead, 2nd Marcella Wilfong. Motion carried 6-0.
- F. Public Works: 04/24/23 Meeting Minutes: Jim Winslade, 2nd Aaron Mead. Motion carried 6-0.
 1. **Action Item: Aaron Mead made a motion to have a resolution drawn up to trade in two older mowers to Feldmann Power (at over 80% market value) and get 1 brand new Big Dog Diablo MP72 mower with full warranty at \$0.00 cost to the Village. 2nd Don Little. Motion Carried 6-Yeas 0-Nays.**
 2. **Action Item: Jim Winslade made a motion to spend up to \$1000.00 to replace the hatch on the master meter vault. 2nd Aaron Mead. Motion Carried 6-Yeas 0-Nays.**
- G. Zoning Committee: 04/18/23 Meeting Minutes: Aaron Mead, 2nd John Bramley. Motion carried 6-0.



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Old Business:

- A. Water Infrastructure Project update: Project to start within 2 years and will include part of Godfrey and a large section of downtown Brighton. Kaleb is working with Heneghan. The loan will be secured once the work start date is set. \$1.355 Million USDA Grant and \$4.995 Million loan.
- B. Monthly invoice #6 from Heneghan & Associates for Water Systems Improvements: \$8,730.25.
 - 1. **Action Item: Aaron Mead made a motion to approve and pay invoice #6 to Heneghan. 2nd Jim Winslade. Motion Carried 6-Yeahs 0-Nays.**

New Business:

- A. Village Hall Roof is leaking in multiple places, running down walls and causing puddles on the floor.
 - 1. **Action Item: Aaron Mead made a motion to start the procedure for sealed bidding on the Village Hall roof. 2nd Bradley Arnold. Motion Carried 6-Yeahs 0-Nays.**
- B. Sexual Harassment Policy Handouts. Every Village Employee/Trustee will sign that they received a copy for review.
- C. Burn Pile Issues: People dumping items that aren't yard waste, Contractors dumping etc. Signage is now up at the pile. The Village will purchase trail cams to install and monitor dumping. Tickets will be issued to offenders.
- D. Code Book discussion. The Mayor explained the many issues found in the 2022 Code Book. Ordinances not included; changed or modified to other Cities Code; added Code without Village Ordinance; incorrect numbering etc.. It will be very costly to correct. The Village could pay the Village Attorney to have all corrections made. Then pay the codifier again to update the book. Or, contract with American Legal for \$13,000 (base rate) to have a new Code Book created starting at 2002.
 - 1. **Action Item: John Bramley made amotion to contract with American Legal for a new Village Code Book. 2nd Aaron Mead. Motion Carried 6-Yeahs 0-Nays.**
- E. Hall Rental Fee for Business Meetings/Organizations. Discussion regarding the different types of potential rentals and the charge to each was tabled and sent back to the Clerk Committee for more details and break-downs. Motion to Table Hall Rental Fee was made by John Bramley. 2nd Don Little. Motion carried 6-0.
- F. Tablets for meetings (Village). In an effort to reduce paper usage on Board packets, using tablets for meetings was discussed. Don Little made a motion to price 8 tablets to be purchased after the new fiscal year-July 1, 2023. 2nd Jim Winslade. Motion carried 6-0.

Executive Session: If needed for discussion and possible action to be taken. **ROLL CALL:**

Adjournment: Motion made by: Aaron Mead, 2nd John Bramley. Motion carried 6-0.

Time: 8:00 pm.

Submitted by:

Tamara Jenkins, Clerk
Village of Brighton