



Village of Brighton
206 S. Main St. Brighton, IL 62012

Board Meeting MINUTES November 6, 2023 at 7:00pm

Village of Brighton Board Meeting

- A. Call To Order/Pledge of Allegiance: 7PM
- B. Attendance Roll Call: Present-Trustees Bradley Arnold, John Bramley, Don Little, Aaron Mead, Marcella Wilfong, Jim Winslade. Others Present-Mayor Matt Kasten, Village Attorney Jennifer Watson, Pub. Works Supervisor Kaleb Kahl, Clerk Tamara Jenkins, Treasurer Ashley Livers.
- C. Approval of Reviewed Minutes 10-02-23: Aaron Mead, 2nd Marcella Wilfong. Motion carried 6-0.
- D. Approval of Reviewed Special Mtg Minutes 10-05-23: Aaron Mead, 2nd Marcella Wilfong. Motion carried 6-0.
- E. Approval of Reviewed Treasurers Report: Aaron Mead, 2nd Marcella Wilfong. Motion carried 6-0.
- F. Approval of Reviewed Bills: Aaron Mead, 2nd Marcella Wilfong. Motion carried 6-Yeas 0-Nays.
- G. Mayor Report: Park profit/loss update has a net profit of \$10,500 to date. Thank you to the parks Committee for all the hard work that made this possible; Citizen Recognition-Gary Werts is our Citizen of the Month. He has supported Brighton by being an active member of the Parks Committee, through providing the Village with business opportunities and the support of community events.
- H. Public Comment: Bob Weaver thanked Kaleb and the Public Works Dept. for the street work that was completed. He asked when the burn pile at Betsey Ann would be burned. Kaleb responded that they had been trying to get it done, but the wind had been too high. He will burn as soon as the wind dies down.

Committee Reports

- A. Clerk Committee: 10/11/23 Meeting Cancelled
- B. Economic Dev. Committee 10/3/23 Meeting Minutes: Aaron Mead, 2nd Marcella Wilfong. Motion carried 6-0.
- C. Park Committee: 10/12/23 Meeting Minutes: Aaron Mead, 2nd Don Little. Motion carried 6-0.
 1. **Action Item:** Motion to spend up to \$2000 for Country Christmas. Aaron Mead, 2nd Jim Winslade. Motion carried 6-Yeas 0-Nays. The amount includes \$1200 previously approved for carriage rides.
- D. Planning Committee: 10/18/23 No Meeting Held
- E. Public Safety: 10/16/23 Meeting Minutes: Aaron Mead, 2nd Marcella Wilfong. Motion carried 6-0.
- F. Public Works: 10/23/23 Meeting Minutes: Aaron Mead, 2nd Jim Winslade. Motion carried 6-0.
 1. **Action Item:** Motion to spend up to \$6,500 for Del's Construction to repair doors and walls of the Public Works building. Budgeted \$8000 in Water, \$8000 in Sewer and \$8000 in Street for building maintenance totaling \$24,000. Aaron Mead, 2nd Marcella Wilfong. Don asked if any money was coming from Gen. Funds. Money was allocated in the budget as described above. Motion carried 6-Yeas 0-Nays.
 2. **Action Item:** Motion to spend up to \$17,000 to have cement floors poured by ATJ Construction. Aaron Mead, 2nd Bradley Arnold. Budgeted as described in Action Item 1. Motion carried 6-Yeas 0-Nays.
 3. **Action Item:** Motion to spend up to \$17,000 for automated valve replacement in the Godfrey ground storage tank. Aaron Mead, 2nd Jim Winslade. Kaleb stated the valve stopped working about a month ago. The replacement will be covered under the short-lived asset account. Motion carried 6-Yeas 0-Nays.
- G. Zoning Committee: 10/17/23 Meeting Minutes: Aaron Mead, 2nd Marcella Wilfong. Motion carried 6-0.

Old Business:

- A. Water Infrastructure Project & Heneghan invoice update: None
- B. Update on LED sign: The sign is to be installed Nov 7th with training to follow.



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- C. Resurfacing the walking track at Schneider Park is complete. Village was notified that a farmer drove his tractor onto the new track. Kaleb will go check for damage.
- D. Aaron Mead made a motion to accept and pay the RMA invoice for annual insurance coverage starting Jan. 1, 2024. 2nd Marcella Wilfong. Motion carried 6-Yeas 0-Nays.
- E. Aaron Mead made a motion to table the estimate for adding a 2nd window in concession stand. 2nd Jim Winslade. The current total of \$2128 is for the window. Freight & sales tax is extra. Labor is free for the installation. The board chose to table until the freight and tax is added to the cost.

New Business:

- A. Aaron Mead made a motion to send Ashley to the IMTA treasurers seminar in Bloomington Nov. 12-16th. The seminar cost is \$410 plus 4 nights hotel at \$125/night and one meal per day. 2nd Marcella Wilfong. Motion carried 6-Yeas 0-Nays.
- B. Aaron Mead made a motion to accept the 2024 Meeting/Holiday Notice. 2nd Don Little. Motion carried 6-0. Jennifer Watson asked if the Board meetings could be put on the Village Web page.
- C. Aaron Mead made a motion to purchase new utility pole banners for the Village from SWHS Graphic Arts Department. Cost of the banners shall not exceed \$500. 2nd Marcella Wilfong. Budgeted under Beautification. Estimates on pole banners are around \$150 per pole. The high school will make them for around \$30 per pole. The banners will support Brighton and the SW Schools. Motion carried 6-Yeas 0-Nays.
- D. John Bramley made a motion to allow the Mayor to accept the service agreement with a technology company to consolidate internet, server backup, phones and equipment at a cost not to exceed \$1200/mo. 2nd Aaron Mead. Motion carried 6-Yeas 0-Nays.
- E. Don Little made a motion to write-off 9 years of past due water/sewer account balances totaling \$1412.98 as bad debt. 2nd Aaron Mead. Motion carried 6-Yeas 0-Nays. The debt will not be sent to credit borough or collection due to the cost to submit being greater than the debt.
- F. John Bramley made a motion to accept the following to the Planning Committee: Robert Weaver, Mike Kuhnline, & John Mueller. 2nd Aaron Mead. Don Little will be the Chair and Jim Winslade will be the Co-Chair. The Planning committee meetings will be the 1st Thursday of the month. Motion carried 6-0.
- G. Aaron Mead made a motion to replace AED adult and pediatric pads for all 7 units. The cost shall not exceed \$1200. 2nd Marcella Wilfong. Motion carried 6-Yeas 0-Nays.
- H. Aaron Mead made a motion to place the 2015 Police Explorer up for auction on the state bid site. 2nd Jim Winslade. Motion carried 6-Yeas 0-Nays. The explorer has 109,000 miles and many issues including the transmission. The vehicle will be stripped down and the newer tires changed with another vehicle's older tires.

Problems:

Adjournment: Aaron Mead made a motion to adjourn the meeting. 2nd Jim Winslade. Motion carried 6-0.

Time: 7:41PM

Submitted by:

Tamara Jenkins, Clerk
Village of Brighton