



Village of Brighton  
206 S. Main St. Brighton, IL 62012

## Board Meeting MINUTES December 4, 2023 at 7:00pm

### Village of Brighton Board Meeting

- A. Call To Order/Pledge of Allegiance: 7PM
- B. Attendance: Present-Trustees Bradley Arnold, John Bramley, Don Little (via phone), Aaron Mead, Jim Winslade. Others present- Mayor Matt Kasten, Village Attorney Jennifer Watson, Clerk Tamara Jenkins. Absent: Marcella Wilfong, Pub. Works Supervisor Kaleb Kahl, Treasurer Ashley Lievers.
- C. Approval of Reviewed Minutes 11-06-23: Aaron Mead, 2<sup>nd</sup> John Bramley. Motion carried 5-0.
- D. Approval of Reviewed Treasurers Report: Aaron Mead, 2<sup>nd</sup> Bradley Arnold. Motion carried 5-0.
- E. Approval of Reviewed Bills: Aaron Mead, 2<sup>nd</sup> Jim Winslade. Motion carried 5-Yeas 0-Nays.
- F. Mayor Report: Shop with a Cop donations at \$12,700+. Mayor Kasten proposed spending \$600/child shopping and \$350/child grocery voucher. This is an increase of \$150/child from last year. **Action Item:** Don Little made a motion to increase the amount allowed per child for Shop with a Cop to \$950. 2<sup>nd</sup> Aaron Mead. Motion carried 5-Yeas 0-Nays.  
Village Recognitions: Beautification Award-Jeanette & Brian Bozarth; Citizen of the Month-Karl Sparks.
- G. Public Comment: Michelle Brannan of Loy Miller Tally, PC presented the Board with the results of the 2023 audit. She read from the Auditor's Opinion Letter, the Auditor's Report on Internal Control, the long term debt statement and the Schedule of Assessed Valuations. Financial Statements are appropriate but noted a deficiency in internal controls. Three areas where significant improvement could be made were outlined. Overall the Village financial statements present fairly.

### Committee Reports

- A. Clerk Committee: 11/08/23 Meeting Minutes: Aaron Mead, 2<sup>nd</sup> Bradley Arnold. Motion carried 5-0.
  1. **Action Item:** John Bramley made a motion to table tuck pointing Village Hall. 2<sup>nd</sup> Aaron Mead. Motion carried 5-0. Mayor Kasten explained that money was available in the budget. Mr. Bramley wanted to know what the best time of year is to do this work and what the guarantee would be on the work. Home Perfect would need to answer these questions prior to approval.
  2. **Action Item:** John Bramley made a motion to move the American Legion sign to the NW wall of the hallway. 2<sup>nd</sup> Aaron Mead. Motion carried 5-0.
- B. Economic Development Committee 11/7/23 Meeting Minutes: Aaron Mead, 2<sup>nd</sup> Jim Winslade. Motion carried 5-0.
- C. Park Committee: 11/9/23 Meeting Minutes: Aaron Mead, 2<sup>nd</sup> Bradley Arnold. Motion carried 5-0.
  1. **Action Item:** Aaron Mead made a motion to spend up to \$2000 for Daddy Daughter Dance on 2/3/24. 2<sup>nd</sup> Bradley Arnold. Motion carried 5-Yeas 0-Nays.
  2. **Action Item:** Aaron Mead made a motion to raise the ticket price to \$20/pp. 2<sup>nd</sup> Jim Winslade. Motion carried 5-Yeas 0-Nays.
  3. **Action Item:** Aaron Mead made a motion to spend up to \$6000 for restocking supplies and Fish Fry on 2/16-3/22/24. 2<sup>nd</sup> Jim Winslade. Motion carried 5-Yeas 0-Nays.
3. Planning Committee: 11/15/23 No Meeting Held
4. Public Safety: 11/20/23 Meeting Minutes: Aaron Mead, 2<sup>nd</sup> John Bramley. Motion carried 5-0.
5. Public Works: 11/27/23 Meeting Cancelled
6. Zoning Committee: 11/21/23 No Meeting Held



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**Old Business:**

- A. Water Infrastructure Project & Heneghan invoice update: N/A
- B. Aaron Mead made a motion to spend up to \$2000 on adding a concession stand window. 2<sup>nd</sup> Don Little. Motion carried 5-Yeahs 0-Nays. Estimate from Aaron Miller is \$1380 + \$385(S&H)=\$1765 but could fluctuate due to shipping cost. This bid is \$500 lower than the original. All labor is free.

**New Business:**

- A. Aaron Mead made a motion to adopt Ordinance 2023-12 Paid Leave for All Workers. 2<sup>nd</sup> Jim Winslade. Motion carried 5-Yeahs 0-Nays. This ordinance puts us into compliance prior to the state law taking effect 1-1-24. This ordinance gives part-time employees paid time off.
- B. Aaron Mead made a motion to adopt Ordinance 2023-13 Surplus Property Sale: Police cruiser, 4 handguns and 3 shot guns. 2<sup>nd</sup> Bradley Arnold. Motion carried 5-Yeahs 0-Nays. These items will be put up for auction as soon as possible.

**Problems:** N/A

**Adjournment:** Aaron Mead made a motion to adjourn. 2<sup>nd</sup> John Bramley. Motion carried 5-0.

**Time:** 7:46PM

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Submitted by:

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Tamara Jenkins, Clerk  
Village of Brighton