



Village of Brighton
206 S. Main St. Brighton, IL 62012

Board Meeting MINUTES Aug. 5, 2024 at 7:00pm

Village of Brighton Board Meeting

- A. Call To Order/Pledge of Allegiance: 7PM
- B. Attendance: Present- Trustees Bradley Arnold, John Bramley, Don Little, Aaron Mead, Marcella Wilfong, Jim Winslade. Others present- Mayor Kasten, Clerk Jenkins, Attorney Watson. Audience: Kenneth Clark, Dan Metz.
- C. Approval of Public Hearing Minutes 7-1-24: Aaron Mead, 2nd John Bramley. Motion carried 6-0.
- D. Approval of Board Minutes 07-01-24: Aaron Mead, 2nd Jim Winslade. Motion carried 6-0.
- E. Approval of Treasurers Report: Aaron Mead, 2nd Bradley Arnold. Motion carried 6-0.
- F. Approval of Bills: Aaron Mead, 2nd Don Little. Motion carried 6-0.
- G. Mayor Report: Brighton Beautification-Kenneth (Buster) Clark who always keeps his property looking great; Citizen of the Month-Dan Metz for all his anonymous donations of time and money to the Village.
- H. Public Comment: None

Committee Reports

- A. Clerk Committee: 7/10/24 Meeting Minutes: Aaron Mead, 2nd Don Little. Motion carried 6-0.
 - 1. Microphones (8) purchased for Board meeting. Authorized by both Clerk Chairpersons and Mayor to get prior to Board meeting. This will allow everyone in the room to hear what the board is discussing.
- B. Economic Development Committee: 7/2/24 No Quorum
- C. Park Committee: 7/11/24 Meeting Minutes: Aaron Mead, 2nd John Bramley. Motion carried 6-0.
 - 1. Aaron Mead made a motion to spend up to \$1800 on Fall Fest expenses. 2nd John Bramley. Motion carried 6-0.
 - 2. Jim Winslade made a motion to accept Dan Metz's request to be first on Diamond B Schedule and his team will maintain the diamond. 2nd Aaron Mead. Motion carried 6-0. Don Little asked if we have the agreements with Dan Metz and the High School in writing. We have not come across agreements for either ball diamond at Schneider.
- D. Planning Committee: 7/04/24 Meeting Cancelled
- E. Public Safety: 7/15/24 Meeting Minutes: Aaron Mead, 2nd John Bramley. Motion carried 6-0.
 - 1. John Bramley made a motion to spend up to \$300 for air cabin filters, wiper blades etc. for police vehicles. 2nd Don Little. Motion carried 6-0.
 - 2. John Bramley made a motion to table spending \$233.33 for Quality Custom to replace control arm on the Charger. The Charger no longer starts, and we may sell it instead of putting more money into it. 2nd Bradley Arnold. Motion carried 6-0.
 - 3. John Bramley made a motion to spend up to \$300 on items to be given to children for public relations. 2nd Jim Winslade. Motion carried 6-0.
- F. Public Works: 7/22/24 Meeting Minutes: Aaron Mead, 2nd Jim Winslade. Motion carried 6-0.
 - 1. Aaron Mead made a motion to replace 'Shut off/Reconnection Fee' verbiage with 'Non-Payment Fee' wherever stated in Code Book and change that fee from \$100 to \$75. 2nd John Bramley. Motion carried 6-0.
 - 2. Jim Winslade made a motion to approve the revised Water Ordinance 2024-07. 2nd Aaron Mead. Motion carried 6-0.
- G. Zoning Committee: 7/16/24 Meeting Cancelled



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- H. Special Committee-Salaries: 7/17/24 Meeting Minutes: Aaron Mead, 2nd Don Little. Motion carried 6-0.
1. Don Little made a motion to enact a 4% pay increase for non-elected, non-union employees and have it retroactive to July 1, 2024. 2nd Aaron Mead. Motion carried 6-0.
 2. John Bramley made a motion to table establishing an Employees Evaluation process. 2nd Don Little. Motion carried 6-0. There was discussion about changing the pay raises from flat to performance. Evaluations would be required by supervisors and the Mayor along with Committee Chairperson of the respective Committee the employee falls under. A format would need to be established and in place for the next budget year. The performance raise could replace the existing flat raise or it could be in addition to the flat raise. The Board may also consider using vacation/personal days as an incentive instead of performance raises. The Clerk will get examples for the committee to consider.
 3. Aaron Mead made a motion to draft an ordinance establishing a policy for fuel allocation to Building/Zoning Inspector. 2nd John Bramley. Motion carried 6-0. The practice of allowing one tank of gas per month has been done for years through many Mayors. Don Little suggested we make it official and in writing so there isn't any confusion as to what the Zoning Inspector receives as part of his/her duties. This will entail the Inspector keeping a fuel log detailing amount of fuel, date, etc. The fuel will be in addition to the monthly Zoning Inspector's salary.

Old Business:

- A. Water Infrastructure Project update: None
- B. Body Camera update: Motorola will be in the Police Department to train the officers on the new cameras and equipment. We will need to purchase redaction software once the cameras are in operation. The software could cost \$2000. Aaron Mead suggested contacting other police departments to see if there is anything else we would need to get the cameras up and running.

New Business:

- A. Aaron Mead made a motion to spend \$250 for Farm Week at the Farmer's Market for a petting zoo and an additional \$500 for the remaining Market events. 2nd John Bramley. Motion carried 6-Yeahs 0-Nays.
- B. Aaron Mead made a motion to send three people to the IML Conference in Chicago September 18-22. 2nd Bradley Arnold. Motion carried 6-Yeahs 0-Nays. Conference cost is \$325 per person; hotel \$1056 plus fees per person; transportation and meals extra. Mayor Kasten feels that we should be attending this event for the important information they provide to Municipalities.

Adjournment: Aaron Mead made a motion to adjourn the meeting. 2nd Bradley Arnold. Motion carried 6-0.

Time: 7:48PM

Submitted by: Tamara Jenkins, Clerk